

Health Libraries Association of British Columbia
Annual General Meeting - June 11, 2004
Minutes

The meeting convened at 7:55 p.m.

Present: Abzinger, S., Beck, C., Bilinsky, M., Buonsante, E., Dahlie, R., Doyle-Waters, M., Einblau, L., Giustini, D., Hall, D., Howard, L., Hunt, W., Ingvallsen, R., Jardine, M., Kachmar, O., Lamari, H., Long, S., Ludwig, P., MacDonell, K., MacFarlane, C., Melrose, R., Monkman, D., Morrison, B., Neamu, J., Neill, J., Perry, L., Prior, T., Rayment, C., Reimer, B., Renaud, F., Right, M., Rochlin, R., Star, L., Whittaker, P., Young, P.

1. Approval of Agenda

There were no additions to the Agenda. Linda Einblau appreciated the agenda's large print.

2. Minutes of Previous AGM – June 13, 2003

Minutes distributed to members present and then approved.

3. President's Report – Shannon Long

New Members:

Two new members were present and welcomed to HLABC, Jenica Neamu and Hakima Lamari.

The Year in Review:

Our October meeting was held at the BC Cancer Agency and Dr. Gwyn Bebb presented his research on cancer. His presentation was title was "Leeks, King Arthur and the Treatment of Cancer". In December our meeting was at GF Strong and George Eisler and Sandra Morris from BCAHC spoke on the e-HLbc province wide initiative. We don't normally have guest speakers at this meeting. We had very high attendance, which was fantastic! At the beginning of 2004 our president Tracy Havlin moved to Qatar and Shannon Long stepped in as president and Ollie Kachmar joined the executive to assist planning events for the remainder of the year. At the March meeting Dr. Matin Pusic spoke on how information fits into the hospital from an informatics point of view. This meeting was held at BC Women & Children's Hospital. In May there was the CHLA/ABSC conference in St. John's Newfoundland and today we had two continuing education sessions by Margaret Hope (You're Talking -- But are you Connecting?) and Heidi Porth (.Achieving Results Through Relationships and Assessing Clients' Needs: map the information flow). Next week there is the CLA/BCLA Conference in Victoria.

HLABC Forum:

The Forum had some exciting and thought provoking issues this past year. Krista Clement has worked very hard and shown considerable dedication in her work on the Forum.

Professional Development / Travel Grants and Executive Travel Expenses Policy:

The recipients this past year were Anne Allgaire who attended the December meeting and Tracy Havlin and Rebecca Raworth for travel to the executive meetings. Shannon Long proposed changes to the new grants. The maximum amount shall be \$200.00 per person per year for general members with the maximum being \$450.00. Maximum cap per year for executive travel shall be \$600. Cathy Rayment seconded the motion, which was then voted on and carried. Please let the executive know six weeks in advance that you would like to request a grant.

Shannon Long indicated that it would be helpful to members if funds were available for attendance at non-HLABC events (for example CHLA/ABSC). Members were open to the idea and discussion centred around whether more than one person could receive funding, how much it should be (\$500 - \$1000), could we afford this financially, would we have to use our savings, should we consider fundraising and is a vendor grant a possibility. Please send your suggestions to the executive.

Bylaws:

A decision was made not to change the Bylaws, as changes were in language only so the executive decided not to make the change. It would be costly and a considerable amount of paperwork to make the changes. There was a need to change our financial year so that it would correspond with our Bylaws.

Next Year:

Our plans for this coming year are to complete the new website, upload the past content and to create an HLABC brochure.

4. Treasurer and Membership Report – Marcia Bilinsky

This report covered 10 months from June 1, 2003 to March 31, 2004. Our total revenue for 2003/04 was \$4956.50. Membership fees increased from \$20 to \$25.00. Our total expenses for this period were \$4798.37. New expenses were the travel grants (\$720.00) and the cost of the website design (\$400.00). In summary our total assets are \$7598.01 indicating that we have a strong financial basis. During the past 10 months 10 new members have joined HLABC.

TREASURER'S REPORT FOR JUNE 1, 2003 TO MARCH 31, 2004

REVENUE	2003/04	2002/03
Membership Fees	2,090.00	1760.00
AGM Revenue	1,400.00	1260.00
CE Revenue	1,360.00	4205.00
Int. on Bank Account	2.62	2.53
Increase, Bond Fund	103.88	88.45
Total Revenue	4956.50	7315.98

EXPENSES

Speaker's Honoraria	75.00	26.55
CE Instructor's Fee & Supplies	1163.63	3208.79
Meeting Refreshments	525.92	375.12
AGM Dinner	1722.70	1554.14
Travel Grants	720.68	0.00
Website Design	400.00	0.00
Filing Fee, Society Act	40.00	25.00
Misc. (postage, gifts & stationary)	148.84	288.91
Bank charges	1.60	5.76
Total Expenses	4798.37	5484.27

Summary

Bank Balance (start)	5924.41	4202.33
Bank Balance (end)	6017.43	5924.41
Difference – Revenue less Expenses	158.13	1743.05
Cheques not yet cleared	75.00	0.00
Adjusted Bank Balance	5979.04	5924.41
Bond Fund	1618.97	1505.03
Total Assets	7598.01	7429.44

(Membership 95 Total: Lifetime 6; Regular 88, Student 1

Treasurer's report was accepted and seconded by Linda Einblau

5. Website Report – Robert Melrose

Robert Melrose and Robyn Ingvalsen have been responsible for the Association's website. They have worked very hard organizing the new site design, which will go live in the next couple of weeks. If there are any suggestions please contact Robert or Robyn. It will not be password protected. This type of access will come in the future. There is no membership list on the site at the moment as we need to consider how this should be presented. Also the site map is not available but will be available later.

Hosting options are being considered and there will be a need to contract for future maintenance.

In regard to the Forum 1998 – 2000 are not posted on the current website. Older versions 1995-97 are in HTML and must be converted.

6. PDARG, e-HLbc and Other Consortia Arrangements – Open Discussion *e-HLbc:*

Karen MacDonnell indicated that Ann Allgaier's report is available on the listserv. The e-HLbc is overseen by a Working Group whose members represent educators and librarians from the health authorities, post-secondary education institutions, professional associations, and the Ministries of Health Planning and Health Services. They are in the process of developing a Business Plan for implementing and operating the e-HLbc. Their first meeting is in early July and they will need \$50,000.

Scholar MD:

Discussion centred around the product Scholar MD as some members have noticed that in the marketing of Scholar MD librarians are being bypassed in the process. Also OVID has been contacting IT departments in B.C. Concerns were voiced that librarians were/would not be involved in these decisions and that with Scholar MD the contract is for three years, consequently, money would not be available for other collaborative ventures. Members felt that we should be talking to our IT departments and that it is in our best interest to work with the IT departments.

7. CHLA/ABSC Update – Charlotte Beck and Catherine Rayment

The 2004 CHLA/ABSC conference was held in St. John's Newfoundland this year and around 13 people from B.C. went to the conference. The conference provided a valuable learning experience for those present. It became very clear there is a definite need for more continuing education. A letter to the administrator is now on the CHLA/ABSC website. As of the AGM Charlotte Beck is the secretary on the CHLA/ABSC Board of Directors 2004-2005. She is the board liaison for B.C. and North and South Alberta.

The National Network of Libraries for Health (NNLH) task force term has been extended to the Annual General meeting of 2006. Charlotte Beck is a member of this task force. Her role is to represent the West, act as board liaison, and help increase membership. The mandate of the Task Force is to advance CHLA/ABSC's vision for a National Network of Libraries for Health (NNLH). Their website is <http://www.chla-absc.ca/nnlh/index.html>.

8. CHLA/ABSC 2006 Conference Planning – Catherine Rayment

The conference planning committee:

Exhibitors and Sponsors	Barbara Saint / Marcia Bilinsky
Facilities	Beth Morrison
Program Chair	Christine Marton
Treasurer	Shannon Long
Continuing Education	Charlotte Beck / Mimi Doyle-Waters
Webmaster	Open
Hospitality	Open

The theme for the conference has not been decided, suggestions would be appreciated.

9. Other Business

No other business

10. Executive for 2004/2005

President – Shannon Long

Vice-President – Teresa Prior

Treasurer – Marcia Bilinsky

Secretary – Ollie Kachmar

Forum - Krista Clement (an assistant is needed to work with Krista on the Forum)

Website – Robert Melrose and Robyn Ingvallsen

11. Adjournment

The meeting was adjourned at 9:23 p.m.