



2008 Annual General Meeting Minutes

Date: 20 June 2008

Time: 11:06 AM

Dodson Room, Chapman Learning Commons, UBC Library
3rd floor, The Irving K. Barber Learning Centre
University of British Columbia 1961 East Mall
Vancouver, BC

Chair:	Diana Hall	Note taker:	Ana Rosa Blue
Attendees:	Diana Hall, Karen MacDonnell, Catherine Howett, Beth Morrison, Mary-Doug Wright, Paula Hardy, Lisa Gysel, Megan Wiebe, Brenda Chenosky, Devon Greyson, Shelley Hourston, Anne Allgaier, Charlotte Beck, Marcia Bilinsky, Ana Rosa Blue		

AGENDA

Agenda item 1:	Welcome and Introductions	Presenter:	Diana
Discussion:	Diana welcomed everyone and there were quick introductions around the table.		
Agenda item 2:	Business meeting call to order	Presenter:	Diana
Discussion:	Handouts for Self-guided tours of the newly opened Irving K. Barber Centre were available for the taking. Diana reminded everyone that the stacks areas close at 5:00 PM		
Agenda item 3:	Acceptance of agenda	Presenter:	Diana
Discussion:	All were in favour. Beth moved to accept; Marcia seconded the motion.		
Agenda item 4:	Approval of minutes of AGM June 8, 2007	Presenter:	Diana
Discussion:	Unanimously approved, albeit with typing errors corrected. Karen moved to accept; Brenda seconded the motion.		
Agenda item 5:	President's Report	Presenter:	Diana
Discussion:	<ul style="list-style-type: none">• Attended the Chapter presidents lunch at the CHLA conference. Each chapter representative gave an update from their region. Most chapters have similar concerns, and issues that come up. Brief report – 74 members (at the time) approx. 30 that belong to CHLA.• Megan Crouch went on mat leave – Will return to work in Jan and is interested in coming back to HLABC. Therefore, the Secretary position is not yet filled. Will work towards getting one for next year.• Dawn Bassett – coordinating Forum editor – is also on maternity leave and wants to return to the HLABC Board.• Krista Clement – Layout editor, and some guest editors, Patricia Foster – Devon and Ana Rosa – coordinating and guest editors.• Website – Robyn – contact Diana or Robyn if you are interested in getting involved.• Kathy Hornby – listserv coordinator.• “Collaboration” has been the name of the game the last year. Two organizations that we’ve had involvement with are: BCLA and e-HLbc. In December – we officially signed Affiliation Agreement with BCLA, thanks to Karen. Affiliation with BCLA is to promote networking and mutual collaboration. Associations remain autonomous and will help promote health info..... Members from both camps will get reciprocal benefits.• To recap - Exec meetings in Sept Oct Dec April – CE day at College in June and next meeting was in November. Dr. Andy Coleman – Tour Barber Centre – Jan.... SLAIS/HLABC had representation at the Jan meeting.		

- Attended the BCLA conference and saw many familiar faces.... Devon and Ana Rosa involved with HLABC – Open Medicine; Great idea to have an update of medical school expansion programme.
- Ellen Balka from SFU –information seeking..... affiliated with cancer agency.
- E-HLbc session at the BCLA conference featured: Shannon Long, JoAnne Newyear-Ramirez, Eugene Barsky and Nancy Levesque, with Greg Rowell as convenor.
- The E-HLbc reception at the conference served as an impromptu social for HLABC members.
- Next year we will plan to hold our meeting during the BCLA conference.
- May 20 – HLABC CE workshop featured Lindsay Glynn, on Critically evaluating research papers. Good cross-section of people attended.
- Listserv is a very good communication vehicle for HLABC members... newsletter, summer, winter, etc. Collaboration – theme of the upcoming newsletter.
- Brochure – status with CHLA and affiliation with BCLA.

Agenda item 6: Treasurer’s Report (handout, circulated) Presenter: Anne

- HLABC is in good financial health – Bond fund = \$1,880.63 – \$11,230.06 New members joined up shortly after BCLA, so the PR brochures might have assisted in promoting the Association.
- There are at least eight new members, with more expected to join soon.
- Beth moves to accept. Charlotte seconded. Charlotte asked: What might our status be given our healthy bank balance? Anne will check on this. We are able to spend it on a CE or a scholarship for a SLAIS student?

Discussion:

Action: Anne will check to see at what level of financial wealth might the non-profit status of HLABC be compromised? Devon and Ana Rosa offered to help with this.

*****New Development***** as of Monday, June 23 – at Catherine Howett’s suggestion, the feasibility of offering 1st, 2nd and 3rd place prizes for best health-related work in Dean and Greg’s medical libraries course at SLAIS, appears to be possible. This Executive will come up with suitable prize amounts..

Agenda Item 7: Membership Report Anne

Make sure that you send updates to your contact information to Anne, or any member of the Executive, so that information can be up to date.

Discussion:

Agenda Item 8: Website/Listserv Diana for Robyn

Robyn-Joy Ingvallsen will stay on as Website Coordinator. Kathy Hornby has also agreed to stay on as Listserv Coordinator. The Executive is very appreciative of their work and that they are willing to continue in their respective roles.

Discussion:

- Robyn welcomes other members’ involvement with the website.
- Tim Trip has rolled out some useful tools for chapter to get involved and share news, etc. Take a good look at the CHLA website to see how we can be aligned with them. i.e. Open source – Drupal – everyone at CHLA can have a blog.
- Megan Wiebe is very interested in getting involved with the web. Doug Salzwedel also indicated interest.
- Send things to Robyn to post on Web, etc.
- Beth recommended setting up an RSS feed so members know when there is an update to the website.

Agenda Item 9: Forum Devon/Ana Rosa and Diana for Krista

Discussion:

- Krista will stay on as layout editor. Will be happy to have face-to-face meeting to talk about Scribus. Krista is willing to give a short demo at a general meeting, perhaps?
- Forum gets good feedback from other Chapters.

- Devon says that it was a lot of fun and not as onerous as one might think. So, if you are interested, consider putting your name forward.
- An idea for a future issue is to coordinate new members, so they can submit a brief bio to be included in the Forum.
- Krista wants members to consider the possibility of having editor(s) stay on for more than one issue. Individuals can choose to stay if they wish.

Agenda item 10 **Reciprocal agreement between HLABC and BCLA** **Presenter:** Karen/Diana

Karen was approached by BCLA about forming an affiliation with HLABC. The agreement was signed in December 2007. Thus far, the Agreement is going very well. HLABC co-sponsored several sessions at the conference held in Richmond, April 17-19. At the conference, Diana met with the new BCLA president, Lynne Jordon.

Briefly, the benefits of affiliation are:

Discussion:

- HLABC will contribute programming suggestions for the BCLA conference
- Membership lists will be shared. I.e. Agreement states “BCLA receives...Membership lists for conference marketing purposes”
- Affiliation benefits members of both Associations particularly in regards to reciprocal rates for conferences
- Executive minutes will be shared, but not general meeting minutes.
- 3-year agreement can be revoked by mutual agreement
- This is a good way to bridge the gap between public libraries consumer health and medical libraries. I.e. good PR.
- There are reciprocal newsletter options
- HLABC has an opportunity to contribute teaching into online the environment of the BCLA online education program.

To view the Agreement, visit: <http://www.bcla.bc.ca/News/BCLA-HLABCagreement.doc>

Action: Ana Rosa to send report to BCLA Reporter editor.

Agenda item 11: **BCLA conference - Richmond, April 17-19** **Presenter:** Ana Rosa

- Diana and Ana Rosa attended the BCLA conference program planning committee meeting, in November 2007, to help select conference sessions.
- Ana Rosa continued to represent HLABC on the committee.
- HLABC’s contribution at the BCLA conference was strong. Overview of these sessions will be featured in the forthcoming issue of the Forum:
 - Open Medicine: One year of independent, open access scholarly publishing” with Dean Giustini and Anita Palepu of UBC, convened by Devon Greyson;
 - Health Information Seeking: Findings from ACTION for Health Research with Ellen Balka of SFU, convened by Devon Greyson;
 - e-HLbc: new opportunities for collaboration and meeting unique user group needs with Nancy Levesque, Jo-Anne Newyear-Ramirez, Shannon Long and Eugene Barsky, convened by Greg Rowell.

Discussion:

Watch for a summary of these sessions in the forthcoming issue of the Forum.

The BCLA conference was very interesting and invigorating. Start thinking about programmes that can be presented at next year’s conference, E.g. pandemic planning: What are libraries doing about it? Online consumer health resources – i.e. team-teach? Keep ideas percolating... and bring them to the attention of members of the HLABC Executive.

Agenda item 12:	HLABC Continuing Education	Presenter: Ana Rosa
	<i>Critically Evaluating Research Papers – Essential Skills Or Reading between the lines: How to read a paper</i> , held on May 20, was a resounding success. The workshop attracted participants from many parts of British Columbia and from Alberta and other industries. The take-home message from Lindsay Glynn was to: focus on the methodology, findings and discussion of the research. Her checklist for critically evaluating research papers is at: http://ebitoolkit.pbwiki.com/Step+3:+Appraise+the+Evidence	
Discussion:	Action: Ana Rosa will inquire about the possibility of making the workshop presentation available to HLABC members on the Members Only part of the HLABC website.	
Agenda item 13:	SLAIS Archives project	Presenter: Karen/Diana
	Over the years there has been concern about keeping a log of the correspondence and other material generated by HLABC. Decided to deal with it within the Executive. All future correspondence will be cc'd. to an e-mail account so that those records can be downloaded as required. Meeting Minutes up on the HLABC website. Ana Rosa will digitize paper archives over the coming months.	
Discussion:	Action: Ana Rosa to report on digitization project at the next meeting.	
Agenda item: 14	PNC/MLA 2009 Meeting not in Vancouver	Presenter: Diana
	Meeting will likely be in Seattle after all.	
Discussion:	PNLA Conference 2008 - Libraries Go Wild! Beyond the Expected! Registration is now open. To register, visit: http://www.pnla.org/events/conference08/index.htm	
Agenda item: 15	e-HLbc	Presenter: Karen/Diana
	Karen is part of the evaluation sub-committee, and represents the College on the Steering Committee.	
Discussion:	<ul style="list-style-type: none"> • e-HLbc won the Merit Award this year. It is considered to be the first of its kind in Canada. The consortium is an example of: collaboration, excellence, value of goals, innovation and overall quality. • This is the last year of the 3-year negotiated license. • Management committee has surveyed all e-HLbc members for new resources, and new model for more affiliates. The addition of the Physios and Massage Therapists has set a model mechanism to allow new affiliates to enter the consortium. • There have been training events • The Business case which was written to launch project will be re-visited, and used to get interest from parties, will be re-written. • Recruitment is under way right now for a new Administrative librarian • Cathy Rayment belongs to the Marketing committee of HLABC. The Cancer Agency website features new colour for e-HLbc databases. E-HLbc needs to be marketed more aggressively to all users. 	
Agenda item: 16	CHLA Board update	Presenter: Diana for Shannon Long
Discussion:	<ul style="list-style-type: none"> • CHLA annual survey – every second year. Results should be going up on CHLA website..... before long. • CHLA – 2015 will be held in Vancouver. 	
Agenda item: 17	CHLA conference highlights	Presenter: Diana
Discussion:	<i>Will be covered in the Face-to-Face Forum.</i>	
Agenda item: 18	Executive for 2008-2009	Presenter: Diana
Discussion:	The slate of Executive Board members, for 2008 – 2009, as it stands today:	

President – Ana Rosa Blue
Vice-President / President-Elect – Devon Greyson
Past-President – Diana Hall
Treasurer/Membership – Anne Allgaeir
Secretary – Elisheba Muturi
Website Committee – Robyn-Joy Ingvallsen, Megan Wiebe
Listserv – Kathy Hornby
Forum Coordinating Editor – *not yet filled*
Forum Layout Editor – Krista Clement

*****New Development***** As of June 26, 2008, Elisheba (Sheba) Muturi has accepted the position of Secretary.

Agenda Item 19: Other business

Diana

Discussion:

Diana thanked Karen Macdonnell for all her work on the Executive for the last several years. The Association has greatly benefitted from Karen's leadership. As a token of appreciation, Diana presented Karen with a coveted poster from the recent CHLA conference. (These posters should soon be available for purchase. Details of when they become available will be sent to the membership.)

In keeping with tradition, Diana handed the torch of power, (i.e. orb and scepter), over to Ana Rosa. Meeting adjourned at 10:10 AM. Next meeting TBA.

Agenda Item 20: Next meeting

Diana for Ana Rosa

Discussion:

Agenda Item 21: Adjournment

Diana for Ana Rosa

Discussion: