



2008 Executive Meeting Minutes

Date: November 14, 2008

4th floor boardroom, BC Cancer Agency Vancouver Centre, 600 West 10th Ave.

Time: 3:00 – 4:30 pm

(between Heather & Ash Streets)Vancouver, BC

Attendees: DH, DG, AA, EM, ARB,

Note taker: Elisheba Muturi

REPORTS (& Old Business) - (40 mins.)

Agenda item 1 1 min.	Call to order and Agenda – additions/approval	Ana Rosa
Discussion		
Agenda item 2 10 min	Updates/responses (from past executive & general minutes) <ul style="list-style-type: none"> • Finances • Legal status - none 	Ana Rosa
Discussion:	21 more members in Sept. 13 renewals, rest are new Bank balance: \$ 10, 893.13 Investment, has only losts \$9.39 thus far.	
Agenda item 3 1 min.	President	Ana Rosa
Discussion	Two minor changes, p.4: #14 – change to “tax issues Also on p.4 Strike the O in FIPA.	
Agenda item 4 10 mins.	Treasurer / Membership report (Specifically want to discuss ways to increase membership, i.e. renewals and signing up new members)	Anne
Discussion		
Agenda item 5 10 mins.	Website Committee report & update	Megan / Robyn / Doug
Discussion	Trained Megan Wiebe who will train Doug Planning to brainstorm and reorga Seeking input May change the program because current software is cumbersome Doug will be doing a survey monkey to poll people on what we would like to see Question: re contact info – doesn’t work very well Spam problem fixed Looking into hosting videos on the site	

Action: Robyn should look into e-mail contact where it goes – provide president's/Ana Rosa's e-mail

Agenda item 6
5 mins.

Winter Forum report

Devon

Discussion

Nikki Baumann will be guest editor for the Forum
Theme: Intellectual freedom and health libraries
Nov 30 is the deadline submission
To be produced in early February
Diana going to New Zealand and visiting a health library
We all need to submit reports

Agenda item 7
3 mins.

CHLA/ABSC report

Devon

Discussion

Attended their meeting – very impressed by our activity; Changes to the CHLA journal – may request for updates/reports from us to ensure that the historical perspective is maintained
Interested in SLAIS award and what we are doing
Working on CE programs accredited by CHLA – we can submit our CE programs to be approved/accredited
Dues are on their calendar year – the executive should join; joining now will ensure
Upcoming conference in Winnipeg and in 2010 in London, Ontario – Ottawa group will coordinate as the London group is inactive
Uof Alberta may be developing a health librarian focus

ONGOING BUSINESS – (20 mins.)

Agenda item 8
5 mins.

BCLA Conference

Devon/Sheba/Ana Rosa

Discussion

How does BCLA handle registration
3 preconferences approved
Can we have a social event – joint with eHLBC

Events

Agenda item 9
14 mins.

- o Fall GM & Speaker – Dr. Rootman
- o Winter GM + Brunch
- o Winter 2009 Speaker – Laura Watts – advanced directives in January 24th – Saturday; food and presentation ideally in the same area – action: Rosa to propose venues
- o Spring GM & Speaker
- o Spring CE

Devon/Ana Rosa

Dr. Rootman coming on Monday – here around 6:45
 Gifts/honoraria – according to Diana, there’s no precedent at all but it seems that chocolates were given out –about \$75-100, gift cards – sounds reasonable
 Shelley Hourston managed to get the publisher OLA to contribute a book to be as a door prize and; HL
 Beth will be responsible for the technology
 Video conference will be in place but it won’t get taped
 Dr. Rootman was willing to share his slides
 Someone should write it up for the forum

Discussion

- Fall GM & Speaker – Dr. Rootman
 - o Winter GM + Brunch
 - o Winter 2009 Speaker – Laura Watts – advanced directives in January 24th – Saturday; food and presentation ideally in the same area – action: Rosa to propose venues
 - o Spring CE & Speaker – if Booth were around

- o Spring CE

Agenda item: 10
1 min

Archives Project

Ana Rosa

Discussion

It’s still on our minds but not yet transferred. Diana created an inventory – handing paper files that can be scanned

NEW BUSINESS - (30 min)

Agenda item: 11
28 mins.

SLAIS Awards

Devon

Discussion

SLAIS award: no awards like what we are proposing – so very interested. The difficult part is continuing or graduating students
 Clarify what research means; that a faculty any award needs to be approved by the senate
 endowed or annual giving – edie to clarify
 It seems easier to make it a SLAIS rather than HLABC award so we don’t have to worry about the administration, they will publicize it.
 We have no obligation to award it every year
 Devon would like to wait until she hears from Edie before bringing it to the members’ meeting in January
 CHLA Board: people nominated through their local chapter – nominations for Margaret
 Hospital librarian of the year award
 Honorary life membership
 Emerging leader award for 5 years or less
 -Any awards for those not nationally significant – we are

few so

We don't have to do it every year – we can float this to the membership

Agenda item: 12
2 min

Other Business?

Ana Rosa

Discussion

PO Box/Mail address – does it mean that we need a physical address or just a way of

Who will take care of the PO Box? There hasn't been that much change over the years – we may need to submit a change of address and pay a fee

Ana Rosa: What are the requirements from the ministry – can we acquire

Next executive meeting: February 6 2007