



2010 HLABC Exec Meeting Minutes

Date: Friday, Jan 29

Time: 2:00-3:30pm

Location: Sitka Co-op

Present

In person: Devon, Doug, Megan, Brooke

Remote: EM, Anne, Ana Rosa

REPORTS (30 mins)		Presenter:
Agenda item 1 5 mins	Call to order and Agenda approval	Devon
Agenda item 2 5 mins	Approval of minutes subject to minor edits by Devon	Sheba
Agenda item 3 5 mins	President's Report <ul style="list-style-type: none"> Last weekend went well, very interesting speaker; potential for collaboration People didn't mind the cost of brunch Initiative grant submitted – they may prefer funding under smaller Rural and remote CE grant Working with SLAIS on the award We all appreciated Devon's role on the grant 	Devon
Agenda item 4 10 mins	Treasurer / Membership Report <ul style="list-style-type: none"> Some renewals happened – 78 members (68 regular, 3 student members who are free) Will figure out how to keep track of these new student members Account: 9278 (excludes money from last week) Anne to send list of those who said that they will renew and they didn't 	Anne
Agenda item 5 5 mins	Website/Communications Report <ul style="list-style-type: none"> Caught up on minutes to be posted by next week Content updating – conferences and reorganization of initiative and activities Last weekend items to be posted after bandwidth issues are handled Robert suggested a contact which Devon will follow up – to get involved in the web committee 	Doug
ONGOING BUSINESS (45 mins)		
Agenda item 6 10 mins	Records Management Plan Update <ul style="list-style-type: none"> Moving along; sorting paper files received from Diana – identified what value they have Scanning them as we move along Time line revised – until annual general meeting in April to complete the scanning Is AR willing to continue doing this beyond June It is important that the procedures are clear and that others can No paper files getting created now – paper will be archived as 	Ana Rosa

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Agenda item 7 5 mins	<p>CHLA/ABSC Update</p> <ul style="list-style-type: none"> We have been asked to host CHLA conference in 2015 but joint conference with MLA will be in 2016 back east. We need to start planning at least 2 years ahead of time – there's a manual – 2013 CIHR \$800 000 grant awarded for NNLM June CHLA/ABSC conference in Kingston 	Devon
Agenda item 8 5 mins	<p>SLAIS Award Update</p> <ul style="list-style-type: none"> SLAIS would like to deal with us directly and get the money for the students Endowed funds because they are risky – not keen on taking more Greg and Dean can stir up interest when teaching the course this term Need to double check with BCLA re: their experiences of how this type of award setup goes. Someone on faculty and HLABC should both be involved in determining winner 	Devon
Agenda item 9 10 mins	<p>BCLA Affiliation Update</p> <ul style="list-style-type: none"> No update but we should think of questions to send the membership to see if they support the affiliation 	Ana Rosa
Agenda item 10 10 mins	<p>Events</p> <ul style="list-style-type: none"> Dean will do a session on social networking technologies (in response to library techs) – ideal if it can be done using webex or a podcast <p>Anne: Webex can be accessed through an organization funded by Michael Smith foundation – we need to find out if this is still the case</p> <ul style="list-style-type: none"> AGM after the first week of: College of Physician could host – it's a good central location. Ideas for content: <ul style="list-style-type: none"> Asked the coordinator re: Winter institute on statistical literacy Feb 17-19 happening in Alberta; we need to know Carla Graebner for gov't Health data collection/statistics – Heather Ann Laird & Enza Patterson; Half a day each Electronic health record 	Brooke
Agenda item 11 5 mins	<p>Board Roles Proposal</p> <ul style="list-style-type: none"> Clarity important Good input from Kathy Hornby & Cathy Raiment CE has become a very important focus Website committee is good, but only needs 1 rep to the board 	Devon
NEW BUSINESS (10 mins.)		
Agenda item: 12 10 mins	<p>Nominations –</p> <ul style="list-style-type: none"> Anne would like to hang up Treasurer hat (5 years) – would like to We need communications director, CE director, VP and 	Brooke

	<p>Treasurer</p> <ul style="list-style-type: none">• Sheba willing to stay on as secretary• Doug unable to keep going• Ideas for candidates: Robert Melrose/ Karen MacDonnell Linda Howard Krista – for communications director Contacts outside the lower mainland : Gordon Marshall	
	<p>Software audit:</p>	
	<p><i>Next meeting: April 30th</i></p>	