



## 2010 Annual General Meeting Minutes

Date: June 26, 2010

College of Physicians and Surgeons of BC

Time: 12:00-2:00pm

### REPORTS (50 mins.)

Agenda item 1 2 mins	Call to order – 12:20pm Agenda – additions/approval – moved by Rebecca, seconded by Ruth	Presenter: Devon
	Approval of previous minutes –	
Agenda item 2 3 mins	Correction/notes by Shannon re: CHLA conference & end date of her position is 2011, spelling of name.	Presenter: Brooke
	Moved by Robert, seconded by Shannon	
	President's Report	
	<ul style="list-style-type: none"><li>• Welcome incoming board members<ul style="list-style-type: none"><li>○ Linda Howard, Vice President /President Elect</li><li>○ Niki Bauman, Treasurer / Membership Coordinator</li><li>○ Ursula Ellis, CE &amp; Programming Director</li><li>○ Brooke Ballantyne Scott, incoming President</li></ul></li><li>• Devon Greyson stays on as Past President</li><li>• Elisheba Muturi stays on as the Secretary</li></ul>	
Agenda item 3 10 mins		Presenter: Devon
	<ul style="list-style-type: none"><li>• Website committee members no longer on board</li><li>• Committee news:<ul style="list-style-type: none"><li>○ records management committee now chaired by secretary;</li><li>○ website committee disbanded and reconstituted as the communications committee</li></ul></li><li>• CE activities</li><li>• New initiatives</li></ul>	
	Moved by Ruth, seconded by Niki	
Agenda item 4 10 mins	Treasurer / Membership Report	Presenter: Anne – remote access
	<ul style="list-style-type: none"><li>• Anne's last report – she is retiring from the</li></ul>	

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board

- Bank balance steady
- Paypal use has been very successful resulting in 20% more membership renewals this year. Small cost to use Paypal – about .03% - \$22 for the year.
- Total membership – 73 regular, 7 lifetime, 1 student
- Question about refreshments expenses – why so much more last year? BCLA reception may be the reason
- Shannon commented on the value of knowing the Paypal fees we pay
- Early renewal incentive renewal – Alison Lambert won the draw for \$25 Chapters gift card & \$10 Starbucks card
- Diana commented that Anne may be longest serving executive member – thanks to Anne.

Moved by Shannon, seconded by Robert

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Introductions around the room for in-person & remote attendees

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Technical problem with remote access – meeting is halted at 12:43pm. Meeting resumed at 12:53pm.

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Records Management Committee Report

Agenda item 5  
10 mins

- Reading of report
- Plan available on members-only section of website
- Not many paper records will be added in future
- Question about location of files & backup copies

Presenter: Devon for Ana Rosa

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Moved by Brooke, seconded by Anna

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Website & Communications Committee Reports  
Content & Twitter updates to be posted to site  
Disbanding of website committee – communications committee

Agenda item 6  
5 mins

Presenter: Megan

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Moved by Shannon, seconded by Brenda

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CHLA/ABSC Update

Agenda item 7  
5 mins

- Terms of reference - Archiving policy – contact CHLA if we want some of our materials archived
- CE roster available – 33 courses accredited for CE events.
- Awards – Sue Bradley, Logan paper prize, Devon, merging leader award, Shannon, innovation & creativity
- Canadian virtual health library received

Presenter: Shannon

- \$800.000 for next 3 years.
- Brooke & Devon chairing special interest groups.
  - Brooke – mentorship interest group – events – “speed dating” resulted in more applications, possibly changing how matching occurs.
  - Devon – open access interest group – new, just approved by CHLA board. Will send out to message board, putting together resources in next year (generic OA) top priority.
- Next year conference will be held in Calgary. Hoping for larger BC presence next year. Presentations encouraged.
- Looking into creating a conference planning committee for Vancouver conference
- Board positions opening next summer. Nominations next Feb. Comment by Rebecca (new board member) –interesting, hard work, lots of meetings, trying to make things easier for incoming board, fun & interesting.
- Question from Diana about CHLA hosting chapter websites – talk to Tim Tripp about hosting HLABC website

eHLbc Update

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|-------------------------|--|--------------------|
| Agenda item 8<br>5 mins | <ul style="list-style-type: none"> <li>• First boutique license – buy what you want. Speak to Leigh-Anne Palmer</li> <li>• New people on management committee – Cathy Rayment, Shannon, Ruth, Grace from Langara, April Haddad, Joy Kirchner</li> <li>• Requests for advocacy materials – creating a document “year in review” for giving to administrators</li> <li>• Strategic planning – coming up to second 3-year term</li> <li>• Question about Riverview Hospital library closure being replaced by eHLBC. Brooke said there would be some access through eHLBC; Ruth stated that work is being offloaded to health authorities. Fraser Health got some items. Diana – reference requests supposed to be through BCMHA(?) to BCCA library. Niki – comment on toc</li> </ul> | Presenter: Shannon |
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ONGOING BUSINESS (20 mins)

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|-------------------------|--|-------------------|
| Agenda item 9<br>5 mins | SLAIS Award<br>Recipient chosen but Devon cannot divulge the winner. \$250 paper prize to SLAIS student. Prize given out in fall this year and in future will be given at the end of the school year | Presenter: Devon  |
| Agenda item 10          | Upcoming Events  | Presenter: Brooke |

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10 mins

- Fall event – Sept 30 – Dean on social media as suggested by library technicians. Will be held at VGH or UBC – details to be announced.
  - Possible eHLBC event in the future- some ideas: What's new with Ovid/Ebsco, new teaching modalities, Grey Lit research tool (CADTH), Jeff Mason course – critical appraisal. Suggestions for copyright, Zotero, Mendeley. Maybe collaborate with BCLA on copyright
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Agenda item 11  
5 mins

Webcasting & webconferencing Pilot Project

- Funded by CHLA chapter grant for 1 year pilot project
- Plan to webcast all events & membership meetings for 2010/11
- Anne – we have money in the bank (rainy day)
- Question by Rebecca: about how much does it cost and can it record? \$500-600. If it is a success we would ask membership about raising fees from \$25 to \$30/year.
- Question – how far in advance do you need to register? Just need to get link for moderator.
- Comment – camera not good quality
- Shannon added: CHLA funded \$525, camera and speaker bought by HLABC (Devon)
- Comment – payment for events for in-person vs. remote access (less?)
- Shannon suggested eliminating travel grants to pay for Webex but some opposed this
- Survey will be sent out near end of trial period

Presenter: Devon

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NEW BUSINESS (30 mins)

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Agenda item 12  
15 mins

HLABC Exec Job Revisions

- Proposal for revised executive board: drop adjunct positions and add communications director and CE & programming director. As the president spends lots of time on CE, it makes sense to have a CE director.
- 1-year position can be renewed. Elections possible if more people interested.

Presenter: Devon

Moved by Devon, seconded by ??

Vote: No opposition

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We are seeking to fill both positions

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**Consumer Health Information**

- Agenda item 13  
15 minutes
- Background by Anne. Started with BCLA '09 presentation
  - Affiliation with BCLA perfect for sharing our knowledge of health info
  - Establish a working group with BCLA
  - Niki question: portal suggestion – delicious links
  - Shannon stated that other chapters work with other groups so could we partner with VPL, etc.?
  - Brenda commented on a VPL partnership
  - Rebecca suggested forming an interest group around this issue
  - More discussion around this issue
  - Anne will chair an interest group on this. Brenda volunteered. Contact Anne if you are interested.
- Presenter: Anne
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Meeting adjourned at 2:11pm.

Moved by Shannon, seconded by Ruth

Thanks to Devon