

**2020 HLABC Executive Meeting Agenda**

**Date:** Friday, July 24, 2020

**Time:** 2:00pm - 3:00pm

**Location:** Online via Zoom

**Attendees:** Pam, Colleen, Prubjot, Shannon, Eleri

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| **Executive updates (if not covered under new business)** | | | |
|  | Agenda Item | Action Items | Speaker |
| 1 | **Listserv/Directory**   * Removing people by the end of the year if they haven’t signed up for membership? * Responses to survey will be due at the end of the month * Have we been sending out reminders for sign up? | * **Shannon** to send out one more notification about Google form today, will include additional reminder to sign up for membership by the end of the month | Shannon |
| **New business** | | | |
| 2 | **Anti-racism statement**   * We sent an email to the CHLA exec, supporting the CHLA anti-racism statement. * They got back to us and shared their conference Code of Conduct * Code of Conduct will be shared with conference committee * How are we releasing the statement? | * **Pam** will share Code of Conduct with conference committee * **Eleri** willl write something for the Keywords * **Shannon** will share resources * **Prubjot** will put on website * **Pam** will send a message out to the listerv with the statement and request for member suggested resources | Pam |
| 3 | **Anti-Racist Education**   * Pam has attended some anti-racist education, wondering how/if to share that experience out | * **Pam** will write up a rough draft and send it out to the exec group | Pam |
| 4 | **CE Coordinator**   * Monique Grenier from University of Victoria is under consideration | * Monique will hopefully join us next meeting | Pam |
| 5 | **VP Position**   * Connie had to step down * What should we do about the position? * VP will be president next year (3 year position) | * Will wait to do the VP search until October because we just finished a search for the CE Coordinator * Will mention in the call that more time on the job = more training, so early applications are beneficial | Pam |
| 6 | **Mountain Pacific Health Science Libraries Conference**   * We are an official collaborator * Planning is underway * Had good response from our members so people are interested * February 2021 | * **Pam**  will send out a save the date once it’s been written by Kathryn Vela | Pam |
| 7 | **Virtual Social Gathering**   * Virtual social gathering- like a virtual happy hour for our members? * Possibly having smaller groups to promote discussion? * Virtual mentoring for students?   + UBC is currently looking for alumni for the Ten Thousand Coffees group * One hour game event * One hour discussion group * Once every two months? | * **Eleri** to forward Ten Thousand Coffees email to the Exec and find some online games * **Colleen** will organize a date for the game | Colleen |
| 8 | **Previous Meeting Minutes Approval**   * Minutes need minor editing and then will be approved | * **Eleri** to edit the minutes | Pam |
| **Wrap up** | | | |