

**2020 HLABC Executive Meeting Agenda**

**Date:** Friday, July 24, 2020

**Time:** 2:00pm - 3:00pm

**Location:** Online via Zoom

**Attendees:** Pam, Colleen, Prubjot, Shannon, Eleri

|  |
| --- |
| **Executive updates (if not covered under new business)** |
|  | Agenda Item | Action Items | Speaker |
| 1 | **Listserv/Directory*** Removing people by the end of the year if they haven’t signed up for membership?
* Responses to survey will be due at the end of the month
* Have we been sending out reminders for sign up?
 | * **Shannon** to send out one more notification about Google form today, will include additional reminder to sign up for membership by the end of the month
 | Shannon |
| **New business** |
| 2 | **Anti-racism statement*** We sent an email to the CHLA exec, supporting the CHLA anti-racism statement.
* They got back to us and shared their conference Code of Conduct
* Code of Conduct will be shared with conference committee
* How are we releasing the statement?
 | * **Pam** will share Code of Conduct with conference committee
* **Eleri** willl write something for the Keywords
* **Shannon** will share resources
* **Prubjot** will put on website
* **Pam** will send a message out to the listerv with the statement and request for member suggested resources
 | Pam |
| 3 | **Anti-Racist Education*** Pam has attended some anti-racist education, wondering how/if to share that experience out
 | * **Pam** will write up a rough draft and send it out to the exec group
 | Pam |
| 4 | **CE Coordinator*** Monique Grenier from University of Victoria is under consideration
 | * Monique will hopefully join us next meeting
 | Pam |
| 5 | **VP Position*** Connie had to step down
* What should we do about the position?
* VP will be president next year (3 year position)
 | * Will wait to do the VP search until October because we just finished a search for the CE Coordinator
* Will mention in the call that more time on the job = more training, so early applications are beneficial
 | Pam |
| 6 | **Mountain Pacific Health Science Libraries Conference*** We are an official collaborator
* Planning is underway
* Had good response from our members so people are interested
* February 2021
 | * **Pam**  will send out a save the date once it’s been written by Kathryn Vela
 | Pam |
| 7 | **Virtual Social Gathering*** Virtual social gathering- like a virtual happy hour for our members?
* Possibly having smaller groups to promote discussion?
* Virtual mentoring for students?
	+ UBC is currently looking for alumni for the Ten Thousand Coffees group
* One hour game event
* One hour discussion group
* Once every two months?
 | * **Eleri** to forward Ten Thousand Coffees email to the Exec and find some online games
* **Colleen** will organize a date for the game
 | Colleen |
| 8 | **Previous Meeting Minutes Approval*** Minutes need minor editing and then will be approved
 | * **Eleri** to edit the minutes
 | Pam |
| **Wrap up** |