



HLABC is an organization dedicated to supporting health libraries, their staff, & anyone interested in the search & discovery of health information

2022 HLABC Executive Meeting Agenda

Date: March 16, 2022

Time: 11:00 am PST

Location: Online via Zoom

Attendees: Mya Ballin, Prubjot Gill, Monique Grenier, Pamela Harrison, Saeyong Kim, Edlyn Lim, Chantal Lyons-Stevenson, Eleri Staiger-Williams

Regrets: Shannon Cheng

Executive updates (if not covered under new business)			
	Agenda Item	Action Items	Speaker
	<p>President's Update</p> <ul style="list-style-type: none">- CHLA presidents' chapter meeting is March 17; Eleri will discuss the joint membership and Zoom account topics and report back to HLABC exec.- Other ideas - student mentorship, pandemic outcomes panel - are likely best suited for the next exec/next year, to be discussed at AGM.	<ul style="list-style-type: none">- Eleri to:- Add student mentorship and panel ideas to AGM agenda.- Report back to HLABC exec on CHLA presidents' chapter meeting.	Eleri
	<p>Past president's update</p> <ul style="list-style-type: none">- Attendees of Business in Libraries course to submit a write-up summarizing their experience.- No additional newsletter will be circulated prior to the AGM.- Regular newsletter to be discontinued and circulated on an as-needed basis.- Exec's positions need to be reviewed prior to the AGM.	<ul style="list-style-type: none">- Pam to:- Cancel Mailchimp account for newsletter- Send PDFs of past newsletters to Prubjot, to upload to website.- All to review duties listed in position descriptions prior to the AGM. See	Pam

		Bylaws, Part 7: https://hlabc.chla-abs.c.ca/wp-content/uploads/2016/04/HLABC_Bylaws.pdf	
	Vice-presidents' update - Congrats on an excellent GM!		
	Secretary's Update - Planning on staying on as Secretary next year.		Chantal
	Treasurer's update - No updates.		Shannon
	CE update - No submissions yet to CE form. - Pam noted that Bob Joseph would be an excellent potential speaker for a future CE. - Mya added that Indigenous Corporate Training Inc. may be a useful start for finding a CE speaker: https://www.ictinc.ca/about-us	- Monique to send a reminder regarding CE submissions prior to AGM. - All to consider potential CE options for AGM and add options to shared document	Monique
	Communications update - "Join HLABC" button on the website is now repaired.		Prubjot
	Student rep update - Mya reached out to a student from Langara who seemed interested in joining as Student Rep; details to come - It would also be a good idea to recruit a UBC student.		Mya
	Upcoming Board Changes: ● Staying: ○ Eleri as Past President ○ Saeyong as President ○ Monique as CE Coordinator ○ Chantal as Secretary ● Leaving: ○ Prubjot as Communications Director ○ Shannon as Treasurer	- Eleri and Pam to continue reviewing the HLABC membership list in search of potential execs. - Prubjot, Shannon, Edlyn: one-on-one reach-outs for	

	<ul style="list-style-type: none"> ○ Edlyn as co-Vice-President ● Needed: <ul style="list-style-type: none"> ○ Vice President ○ Communications Director ○ Treasurer ○ Student Rep(s) - Congratulations to Mya on her upcoming graduation! 	<p>potential replacements are also appreciated!</p>	
	<p>AGM Agenda Topics:</p> <ul style="list-style-type: none"> ● Zoom ● Election ● Newsletter ● Do we need to talk about the medical libraries course at UBC? It seems like that's up our alley of advocacy - Regarding UBC medical libraries course: there is no official connection to HLABC, but our advocacy to bring back the course could help highlight BC's health libraries, especially since growing student engagement was brought up at the GM. Perhaps AGM discussion could include, "how can we support the health libraries course"? <ul style="list-style-type: none"> - It was noted that a co-teaching option could be more appealing to a future instructor. - The general topic of health library outreach/PR is of interest and could be discussed at the AGM. 	<ul style="list-style-type: none"> - Eleri to contact Colleen regarding the status of the medical libraries course. 	