

### 2022 HLABC Annual General Meeting

Date: May 16, 2022 Time: 12:30 pm PST Location: Online via Zoom

#### Present:

- Eleri Staiger-Williams
- Pamela Harrison
- Edlyn Lim
- Past-President Co-Vice President / President-Elect
- Monique Grenier
  Continuing Education & Programming Director

President

- Shannon Cheng
  Treasurer / Membership
- Prubjot Gill
  Communications Director
- Mya Ballin
  Student Representative
- Chantal Lyons-Stevenson Secretary

### **Regrets:**

Saeyong Kim
 Co-Vice President / President-Elect

# Agenda:

- 1. Call to order & approval of agenda
- 2. Approval of minutes from May 2021 AGM
- 3. Executive updates
  - a. President's report
  - b. Vice-President's report
  - c. Past President's report
  - d. Treasurer/Membership report
  - e. Website/Communications report
  - f. Secretary report
  - g. CE/Programming Director's report
  - h. Student Representative's report
- 4. New business
  - a. Outgoing Executives 2020-21
  - b. Incoming Executives 2021-2022
- 5. HLABC Lifetime Membership Award
- 6. David Noble Prize for Excellence in Health Information Research
- 7. Ideas for future CE and special events
- 8. Overview of next steps for new term
- 9. Adjournment

# Minutes:

- 1. <u>Call to order & approval of agenda</u>
  - a. APPROVED: 2022 AGM Agenda
    - i. SECONDED by Pamela Harrison
- 2. Approval of minutes from May 2021 AGM
  - a. APPROVED: 2021 Minutes
    - i. SECONDED by Shannon Cheng
- 3. Executive updates
  - a. President's report:Eleri Staiger-Williams
    - i. Provided an overview of the year's programs and events.
    - ii. Reported that the position of Vice-President remains vacant.
  - b. Vice-President's report: Edlyn Lim
    - i. Summarized the outcome of votes at the March 2022 general meeting.
  - c. Past President's report: Pamela Harrison
    - i. Reported that the *Key Words* newsletter has been discontinued; the new HLABC website and its member listserv will be used for communication instead.
  - d. Treasurer/Membership report: Shannon Cheng
    - i. Summarized spending on events, education, and bursaries in the 2020-2021 year.
  - e. Website/Communications report: Prubjot Gill
    - i. Issued a reminder of the new HLABC website.
  - f. Secretary report: Chantal Lyons-Stevenson
    - i. Issued a reminder that meeting minutes are available on the new HLABC website.
  - g. CE/Programming Director's report: Monique Grenier
    - i. Summarized past and upcoming events.
  - h. Student Representative's report
    - i. Eleri Staiger-Williams, President, provided a summary of this role during the 2020-2021 year.
- 4. New business
  - a. Outgoing Executives from 2020-21 year:
    - i. Mya Ballin, Student Representative
    - ii. Shannon Cheng, Treasurer

- iii. Prubjot Gill, Communications
- iv. Pamela Harrison, Past President
- v. Edlyn Lim, Co-Vice President
- b. Incoming Executives for the 2021-2022 year:
  - i. Peyton Biswas, Student Representative
  - ii. Marina Botnaru, Treasurer
  - iii. Sarah Gleeson Noyes, Communications
  - iv. Andrew Moore, Vice-President
- c. Role Changes for the 2021-2022 year:
  - i. Saeyong Kim, President
  - ii. Eleri Staiger-Williams, Past-President
- 5. HLABC Lifetime Membership Award
  - a. No nominations had been received at the time of the meeting.
- 6. David Noble Prize for Excellence in Health Information Research
  - a. The deadline for applications has been extended until the end of summer 2022, with the prize to be awarded at a General Meeting in fall 2022.
- 7. Ideas for future CE and special events
  - a. Member comments were invited for future CE presenters and events.
    - i. Proposed areas of interest included:
      - 1. Keeping up with current awareness
      - 2. Sharing conference takeaways
      - 3. Hybrid events
- 8. <u>Overview of next steps for new term and member questions</u>
  - a. Andrew Moore, Fraser Health Authority Librarian, volunteered for the role of Vice-President.
- 9. Adjournment