



HLABC is an organization dedicated to supporting health libraries, their staff, & anyone interested in the search & discovery of health information

2024 HLABC Executive Meeting Minutes

February 2024

Date: Thursday, February 29, 2024

Time: 2:00pm - 3:00pm PST

Location: Zoom

<https://ubc.zoom.us/j/61065213590?pwd=Z2FyVU1hRkhUSjUyZHlnZ2JFVWdUZz09>

Attendees:

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| ● Mica Depner | Vice-President |
| ● Aubrey Geyer | Treasurer |
| ● Vinny Gibson | Communications Director |
| ● Prubjot Gill | CE Director |
| ● Saeyong Kim | President |
| ● Chantal Lyons-Stevenson | Secretary |
| ● Andrew Moore | Past President |

Agenda		
Agenda Item	Action Items	Speaker
President's Update <ul style="list-style-type: none"> - CHLA updates <ul style="list-style-type: none"> - Conference: CHLA is urgently seeking a conference Chair for 2025. Another company will be organizing the logistics of the event, so the workload will be lighter than previous years. The Chair's role will be to preside over the process and receive reports, and consult on the library-specific aspects of the conference (programming, etc). 	SIG-HLABC co-event: Saeyong and Aubrey to coordinate with KSIG team. CHLA Report is due soon; Saeyong will fill out form, run it by everyone, submit	Saeyong

<ul style="list-style-type: none"> - Exec: CHLA is also seeking a new Vice-President, Secretary, and CE Coordinator. - Event: An event similar to the Walk for Joy will be announced in April. - Mergers: There is discussion of mergers between other chapters; Saeyong will provide updates as they occur. - KSIG-HLABC co-event <ul style="list-style-type: none"> - Topic is: Systematic reviews by visually impaired researchers. HLABC is providing financial support and jointly sponsoring but not planning the event. - It will be open to HLABC folks and KSIG folks first, plus registration will open to Everybody. - Asked to be put in touch with our Treasurer to talk details. Saeyong and Aubrey will coordinate. - CADTH petition <ul style="list-style-type: none"> - Petition circulating regarding the reduction of CADTH librarians and library techs, chapter presidents to receive soon. - HLABC to sign as a team, and option to sign individually. - AGM planning <ul style="list-style-type: none"> - Saeyong to complete, circulate, and submit form - Date decision: Thursday, June 20, 10am. Online. - To decide next month: CE event. Currently there are two CE events between now and AGM: KSIG and diversifying collections event. Do we need a third CE event? Prubjot assumed yes. It might be more of just an MLA webinar, rather than a speaker lined up. - Student award paper presentations could also take the place of a CE. Saeyong pointed out there are only two student presentations at 15 minutes each; 		
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probably not long enough to fully replace CE portion.		
Vice President's Update - No updates.		Mica
Past President's Update - No updates.		Andrew
Secretary's Update - Records management/archives: according to these 2010 meeting minutes and this JCHLA article , a records management plan already exists. However, we can't seem to find it. Previously, it appears to have been in the members-only section of the website – so a digital version may be hiding in a backup of the old version? - Chantal reached out to Elisheba Muturi, secretary at the time/co-author of that article, to see about getting a digital copy. There doesn't appear to be one. - The CPS Library is mentioned as having the paper records, but I'm assuming those are the same records that now reside at Woodward, and were just moved at some point? - Additional mentions of this record management project in these minutes: - January 29, 2010 - April 30, 2010 - June 26, 2010 - To propose at AGM: recruit an archival student to assist in creating a records management plan.	Aubrey to reach out to iSchool to inquire about a student creating a records management plan. Chantal to add suggestion to AGM agenda.	Chantal
Treasurer's Update - No updates. - BMO follow-up	Aubrey to follow up with BMO regarding mail to previous Treasurer.	Aubrey
CE Update - Culturally Safe Collections event: Planning continues, Prubjot met with Jessie to discuss. Going to be talking about structural systemic changes that	Prubjot to confirm an event date with Jessie.	Prubjot

<p>Indigenous patients encounter when navigating the healthcare system, practical components in our own role to take action against systemic challenges, how to take action as part of your day-to-day work. Date TBA, April.</p> <ul style="list-style-type: none"> - Non-member attendance: Free events with no registration required can be open to anyone. Knowledge Synthesis Group and UBC Xwi7xwa Library may be interested in attending. 	<p>Prubjot to set up event on her UBC Zoom account.</p> <p>Saeyong to confirm Zoom attendance limits are high enough.</p>	
<p>Communications Update</p> <ul style="list-style-type: none"> - David Noble Prize email - reminder March 15? - Will send more promotion as events come up. - Sent out the David Noble Prize info to schools. Got confirmation from UBC iSchool that they received. Langara was happy to receive. No emails yet; d reminder to come later. Deadline is April 30 	<p>Aubrey to liaise with students re: David Noble Prize.</p>	<p>Vinny</p>
<p>Student Representative Update</p> <ul style="list-style-type: none"> - N/A 		
<p>Carryover Items</p> <ul style="list-style-type: none"> - Spring 2024: <ul style="list-style-type: none"> - Aubrey to ask LASSA if anyone would be interested in being a student rep. - Prubjot to follow up with Chloe LePage regarding student rep, depending on Chloe's graduation. Alternative is asking if she knows anyone who would be interested. - AGM 2024: <ul style="list-style-type: none"> - Propose: Records management student plan - To communicate: For renewals that happen in the mid-calendar year, reach out to exec and we will evaluate on a case-by-case basis. - 2023 David Noble Prize winners will be invited to present at 2024 		

<p>AGM. Chantal sent email Dec 2023.</p> <ul style="list-style-type: none">- Whenever there's extra capacity:<ul style="list-style-type: none">- Discuss Paypal and how we can transition to e-transfers(or if we want to)		
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