



HLABC +

HEALTH LIBRARIES
ASSOCIATION OF
BRITISH COLUMBIA

2024 HLABC Annual General Meeting

Date: June 20, 2024

Time: 11:00AM PST

Location: Online via Zoom

Present:

- | | |
|---------------------------|-------------------------|
| ● Mica Depner | Vice-President |
| ● Aubrey Geyer | Treasurer |
| ● Vinny Gibson | Communications Director |
| ● Prubjot Gill | CE Director |
| ● Saeyong Kim | President |
| ● Chantal Lyons-Stevenson | Secretary |
| ● Andrew Moore | Past President |

Agenda:

1. Call to Order, Land Acknowledgment & Approval of Agenda
2. Approval of [2023 AGM Minutes](#)

Executive Reports

3. President's Report
4. Secretary's Report
5. Treasurer and Membership Director Report
6. CE/Programming Director Report
7. Non-CE Events

New Business

8. Outgoing Executives 2023-2024
9. Incoming Executives 2024-2025
10. Call for Executive Nominations
11. Membership News
 - a. Charlotte Beck: CHLA David S. Crawford Honorary Lifetime Membership Award
 - b. Honorary Lifetime Membership
 - c. CHLA 2025 will be in Vancouver
12. Proposals to Exec
 - a. HLABC Archives & Records Management: work continues
 - b. Use of bonds funds to fund a research project quantifying the value of health libraries
 - c. Insurance proposal from CHLA
13. 2023 David Noble Prize Presentations
14. Adjourn to CE Event: Conference Roundtable

Minutes:

1. Call to Order, Land Acknowledgment & Approval of Agenda
 - a. Attendance at Call to Order is 25; quorum was minimum seven attendees, quorum has been met.
 - b. Addition of membership news item to the agenda: Charlotte Beck will speak to a paper proposal.
 - c. MOTION: Approval of 2024 AGM Agenda
 - i. MOVED by Mica Depner
 - ii. SECONDED by Vinny Gibson
2. MOTION: Approval of [2023 AGM Minutes](#)
 - a. MOVED by Sarah Gleeson-Noyes
 - b. SECONDED by Shannon Long

Executive Reports

3. President's Report: Saeyong Kim
 - a. Membership update: 67 active HLABC members, of which 50 are Regular, 6 are Tech/Assistant, 2 Student and 9 Lifetime. Last year held 90 active members, with 15 new members.
 - b. Financial update for the calendar year, as reported to CHLA:
 - i. Opening balance: \$7,923.88
 - ii. Chapter revenue: \$1,394.82 (Membership fees)
 - iii. Spending: \$3,278.51 (Events and operating fees)
 - iv. Projected surplus: \$6,040.19
 - v. BMO Bond Fund: \$2,406.53 (as of April 21, 2023)
 - c. Events overview
 - i. HLABC December Trivia
 - ii. Spring CE Event: Cultivating Culturally Safe Collections
 - iii. CHLA Exercise Challenge (as participants)
 - iv. AGM CE Events:
 1. 2023 David Noble Prize Winners
 2. Conference Roundtable Discussion
 - d. Advocacy
 - i. Signed petitions and coordinated communications in light of recent service terminations in the health library landscape (CADTH, CPSBC)
 - e. HLABC Archives project
 - i. Status is ongoing as exec reviews records across multiple formats and locations.
 - f. HLABC Handbook
 - i. Reviewed and updated for 2024-2025 year by each exec member.
4. Secretary's Report: Chantal Lyons-Stevenson
 - a. Stepping down this year after serving as secretary since 2022.
 - b. Created a detailed instruction guide for the Secretary role.

- c. A reminder that all minutes are posted to the HLABC website:
<https://hlabc.chla-absc.ca/about/meeting-minutes/>
5. Treasurer and Membership Director Report: Aubrey Geyer
- Finance
- a. HLABC spent \$3,278.51 on events and operating fees this term
 - b. Projected surplus ranging from \$6,040.19
 - c. BMO Bond Fund as of April 21, 2023 = \$2,406.53
 - i. Decided not to withdraw the fund until HLABC has clear plans on how it will be used.
- Membership
- d. 67 Members of HLABC for the Membership cycle June 1, 2023- May 31, 2024
 - e. Reminder: HLABC Membership cycle stands from AGM to AGM, not by calendar year.
6. CE/Programming Director Report: Prubjot Gill
- a. Spring CE event, Cultivating Culturally Safe Collections (led by Jessie Loyer, University of Alberta), was created in response to member feedback; membership has expressed interest in content beyond the knowledge synthesis and expert searching sphere. The event was well-received, with approximately 99 participants from a variety of subject areas. An annotated resource list was circulated after the event.
 - b. Additional CE events include today's David Noble Prize presentations and Conference Roundtable.
 - c. A new CE event will be organized in the coming year, focused on accessibility concerns in knowledge synthesis.
7. Non-CE Events: Chantal Lyons-Stevenson
- a. Winter social event: virtual HLABC trivia (December 2023, 12 attendees)

New Business

8. Outgoing Executives 2023-2024
- a. Andrew Moore, Past President
 - b. Vinny Gibson, Communications Director
 - c. Prubjot Gill, Continuing Education & Programming Director
 - d. Chantal Lyons-Stevenson, Secretary
9. Incoming Executives 2024-2025
- a. President: Mica Depner
 - b. Past-President: Saeyong Kim
 - c. Treasurer/Membership: Aubrey C. Geyer
 - d. Student Representative: Eric Amory Strader
10. Call for Executive Nominations
- a. VP/President-Elect

- b. Secretary
- c. CE & Programming Director
- d. Communications Director
- e. Student Representatives

11. Membership News

- a. Charlotte Beck was honoured at the recent CHLA AGM with the David S. Crawford Honorary Lifetime Membership Award.
- b. HLABC Honorary Lifetime Membership: Congratulations and thank you to Charlotte Beck.
- c. David Noble Prize 2024: No applicants this year.
- d. Conference update: CHLA 2025 will be in Vancouver
 - i. At the time of the AGM, HLABC is not directly involved with conference planning; individuals with questions or feedback on the conference are encouraged to reach out to CHLA.

13. Membership Item: Paper Proposal

- a. Charlotte Beck presented a proposal for a new paper. This project would be led by Jim Henderson, Cathy Raymond, and Charlotte Beck, with the goal of writing a paper to honour the history of the CPSBC Library and its leadership role in BC's health libraries landscape over the last 50+ years.
- b. If any members would like to contribute or discuss, please reach out to Charlotte Beck.

12. Proposals to Exec

- a. Any members interested in assisting with the following proposals are encouraged to reach out to the exec:
 - i. HLABC Archives & Records Management: work continues, idea of hiring a student has been proposed.
 - ii. Use of bonds funds to fund a research project quantifying the value of health libraries. Again, possible hiring of student
 - iii. Insurance proposal from CHLA. No details on CHLA's policy at present. Some other regional chapters have insurance, others do not.

13. David Noble Prize Presentations

- a. 2024 David Noble Prize: No entries were received.
- b. 2023 David Noble Prize presentations:
 - i. Group 1
 - 1. "An Assessment of Indigenous Health Subject Guides Developed by the U15 Group of Canadian Research Libraries" by Laura Moberg, Justina Bruns, and Jill Pineau (Presented by Laura Moberg)
 - ii. Group 2
 - 1. "Inclusion of Libraries and Information Professionals in Canadian Knowledge Synthesis Grant Funding" by Brianna

Henshaw, Rachael Bradshaw, and Aubrey Geyer (Presented
by Brianna Henshaw, Rachael Bradshaw, and Aubrey Geyer)

14. ADJOURNED by Saeyong Kim, 12:05pm.