



HLABC is an organization dedicated to supporting health libraries, their staff, & anyone interested in the search & discovery of health information

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## 2026 HLABC Executive Meeting Minutes

April 2026

**Date:** April 13, 2026

**Time:** 10:00 - 11:00

**Location:** Teams

[https://teams.microsoft.com/join/19%3ameeting\\_NmYxZThINjUtMGZkZi00MmJKLWE5Y2YtZjU2MDY2YTA0NzAw%40thread.v2/0?context=%7b%22Tid%22%3a%2231f660a5-192a-4db3-92ba-ca424f1b259e%22%2c%22Oid%22%3a%22d3a8addf-53a2-4124-bb91-8b0932029355%22%7d](https://teams.microsoft.com/join/19%3ameeting_NmYxZThINjUtMGZkZi00MmJKLWE5Y2YtZjU2MDY2YTA0NzAw%40thread.v2/0?context=%7b%22Tid%22%3a%2231f660a5-192a-4db3-92ba-ca424f1b259e%22%2c%22Oid%22%3a%22d3a8addf-53a2-4124-bb91-8b0932029355%22%7d)

### Attendees:

- Mica Depner Past President
- Melissa Caines President
- Colleen Pawliuk Vice President
- Rachael Bradshaw Secretary
- Darcie Smith Communications
- Aubrey Geyer Treasurer / Membership
- Jane Jun Continuing Education
- Hannah D'Souza Student Representative

### Regrets:

Agenda		
Agenda Item	Action Items	Speaker
President's Update <ul style="list-style-type: none"><li>- Welcoming VP, Colleen!</li><li>- Secretary interest<ul style="list-style-type: none"><li>- A member has put themselves forward as a candidate for secretary</li></ul></li></ul>	Melissa to draft save the date for HLABC AGM in June	Melissa

<ul style="list-style-type: none"> <li>- June AGM date confirmation- Melissa to create agenda and email to go out to members in May <ul style="list-style-type: none"> <li>- Melissa to draft save the date</li> </ul> </li> <li>- Julia Bullard email update <ul style="list-style-type: none"> <li>- Melissa has been in touch and has been invited to join meetings</li> <li>- Said HLABC is not doing anything specific, but Melissa will join and update the group</li> </ul> </li> </ul>	<p>Melissa to send When2Meet about June exec meeting</p>	
<p>Vice President's Update</p> <ul style="list-style-type: none"> <li>- Welcome!</li> <li>- HLABC physician services spreadsheet project: <ul style="list-style-type: none"> <li>- Colleen has reached out to UBC CPD to see how they can be involved. Has not yet heard back</li> <li>- If we don't get a reply, Colleen will reach out to someone else within CPD</li> </ul> </li> </ul>	<p>Colleen to write bio for exec page on HLABC website</p>	<p>Colleen</p>
<p>Past President's Update</p> <ul style="list-style-type: none"> <li>- Re: HLABC AGM save the date: will we have CE after? <ul style="list-style-type: none"> <li>- We will have post-CHLA roundtable</li> <li>- Presenting at roundtable is part of CHLA bursary requirements</li> </ul> </li> <li>- We will reschedule HLABC exec meeting in June <ul style="list-style-type: none"> <li>- Melissa will send When2Meet</li> </ul> </li> </ul>		<p>Mica</p>
<p>Secretary's Update</p> <ul style="list-style-type: none"> <li>- January &amp; February minutes posted</li> <li>- Follow up about Julia Bullard email &amp; Lightning Books prizes <ul style="list-style-type: none"> <li>- Melissa has followed up with Julia</li> <li>- Aubrey to do lightning book prizes</li> </ul> </li> <li>- HLABC bursary deliberation meeting coming up on May 8 <ul style="list-style-type: none"> <li>- Colleen needs to be invited</li> </ul> </li> </ul>	<p>Rachael to invite Colleen to HLABC bursary deliberation meeting</p>	<p>Rachael</p>
<p>Treasurer's Update</p> <ul style="list-style-type: none"> <li>- Lightning Book prizes to be sent <ul style="list-style-type: none"> <li>- Aubrey has replied to members and sent 2/3 gift cards. Still waiting on book store name from third person</li> </ul> </li> <li>- Colleen has agreed to be second signatory on bank account</li> <li>- Aubrey is following up with eHLbc to deal with honoraria for CE speakers</li> </ul>	<p>Aubrey to send final Lightning Books prize</p> <p>Aubrey to add Colleen as second signatory at BMO</p> <p>Aubrey to follow up with eHLbc about honoraria for CE speakers</p>	<p>Aubrey</p>

<p>CE Update:</p> <ul style="list-style-type: none"> <li>- CE event: "Designing Resilient Library Services: A Workshop on Resilience Engineering for Librarians" <ul style="list-style-type: none"> <li>- Speakers confirmed, eHLbc notified re: honorariums</li> <li>- 3 speakers booked</li> <li>- eHLbc will provide honoraria</li> <li>- Let US speakers know it's a smaller honorarium</li> <li>- Jane is drafting poster &amp; generating Zoom link</li> </ul> </li> <li>- Date? <ul style="list-style-type: none"> <li>- Jane will ask speakers for their availability on week of June 15</li> </ul> </li> </ul>		Jane
<p>Communications Update</p> <ul style="list-style-type: none"> <li>- Sent email about bursary and call for new exec members</li> <li>- Need Colleen's bio for exec page on website</li> </ul>	Darcie to update exec bios on website	Darcie
<p>Student Representative Update</p> <ul style="list-style-type: none"> <li>- Hannah will be graduating soon - will post on iSchool Discord to recruit</li> </ul>	Hannah to post on iSchool Discord to recruit new student representative	Hannah D'Souza
<p>Carryover Items</p> <ul style="list-style-type: none"> <li>- All: review Darcie's draft funding applications</li> <li>- Aubrey to add Colleen as co-signatory at BMO</li> <li>- Aubrey to create a harmonized digital spreadsheet of PayPal and bank information</li> </ul>		
<p><b>Meeting adjourned by Melissa at 10:43</b></p>		