



<ul style="list-style-type: none"> <li>- Melissa into Past President role; Colleen will step into President role; Rachael to VP; Erin will be Secretary; Mica done; Hannah done</li> <li>- 15 minutes of AGM for CPSBC closure research update update from Colleen and Edlyn, Shannon</li> <li>- Edlyn and Shannon can attend AGM even though they are not members, but would not vote</li> <li>- Exec to present reports for their roles at AGM</li> <li>- Jane will be traveling during AGM - Melissa will present her report if there are issues</li> </ul>	<p>Rachael and Aubrey co-hosts</p> <p>Exec members prepare reports/slides to present at AGM</p> <p>Melissa will create agenda, AGM minutes from past year, call to add items to agenda, link - Darcie to send to membership 1 week prior to AGM</p>	
<p>Vice President's Update</p> <ul style="list-style-type: none"> <li>- BC Physicians and CPD email</li> <li>- Colleen received email from UBC CPD and will set up meeting to discuss list of library services for BC Physicians</li> </ul>	<p>Colleen and Melissa to attend meeting with UBC CPD</p>	<p>Colleen</p>
<p>Past President's Update</p> <ul style="list-style-type: none"> <li>- Mica will be leaving Exec at AGM and will miss everyone!</li> <li>- Reminder to check what quorum is for AGM</li> </ul>		<p>Mica</p>
<p>Secretary's Update</p> <ul style="list-style-type: none"> <li>-</li> </ul>		<p>Rachael</p>
<p>Treasurer's Update</p> <ul style="list-style-type: none"> <li>- Filing needs to be done after AGM with 3 Exec members listed - Melissa, Colleen, Aubrey</li> </ul>	<p>Aubrey to complete filing after AGM</p>	<p>Aubrey</p>
<p>CE Update:</p> <ul style="list-style-type: none"> <li>- 26 sign ups so far for June 30 CE Event - Resilience Engineering for librarians</li> </ul>	<p>Hannah will post the event in the ischool chat</p>	<p>Jane</p>
<p>Communications Update</p> <ul style="list-style-type: none"> <li>- Darcie posted CE event poster on website</li> </ul>		<p>Darcie</p>
<p>Student Representative Update</p> <ul style="list-style-type: none"> <li>- Hannah posted opening for student position on Exec; Melissa received email from interested student from UBC and they will attend AGM</li> </ul>		<p>Hannah D'Souza</p>
<p>Carryover Items</p>		

<ul style="list-style-type: none"> <li>- Aubrey to send final Lightning Books prize - done?</li> <li>- Aubrey to add Colleen as second signatory at BMO</li> <li>- Aubrey to follow up with eHLbc about honoraria for CE speakers</li> <li>- Darcie to update exec bios on website - done?</li>   <li>- All: review Darcie's draft funding applications</li> <li>- Aubrey to add Colleen as co-signatory at BMO</li> <li>- Aubrey to create a harmonized digital spreadsheet of PayPal and bank information</li> </ul>		
<p><b>Meeting adjourned by Melissa at 9:40am</b></p>		