

**HEALTH LIBRARIES ASSOCIATION
ANNUAL GENERAL MEETING
JUNE 14TH, 2002**

Present: S. Abzinger, A. Allgaier, C. Beck, P. Boileau, C. Chan, K. Clement, M. Djokic, J. Douglas, M. Doyle-Waters, L. Einblau, N. Forbes, D. Giustini, D. Hall, T. Havlin, D. Heino, J. Henderson, H. Hendrigan, L. Howard, W. Hunt, M. Jardine, O. Kachmar, S. Long, H. Lim, P. Ludwig, C. MacFarlane, B. Morrison, D. Noble, C. Pennimpede, L. Perry, T. Prior, R. Raworth, R. Rochlin, B. Saint, J. Scriven, L. Starr, B.L. Stull, T. Thiessen, and P. Young.

The meeting was called to order at 8:55 p.m.

1. Approval of the Agenda
2. Minutes of previous AGM – June 2001 – accepted (B. Morrison, L. Einblau)
3. President’s report – L. Starr
Lea commented that it had been a good year for HLABC. There were 3 program meetings; October with Susan Murray from CHIS, November- a focus group session with the folks from CHLA/ABSC, and March with Dr. Anne George. The group received a CHLA/ABSC Development Fund Grant which enabled us to have Rita Vine’s course as our CE today. We also had a Christmas lunch and general meeting and today’s annual general meeting. We awarded a lifetime membership in March to Elizabeth Woodworth. The executive of HLABC met with Catherine Quinlan the UBC Librarian to discuss provincial licensing of health databases.
4. Vice-President’s report – R. Raworth
Rebecca has been working on the bylaws with Wendy Hunt and planning the Rita Vine C.E. Rebecca also wished to thank Pat Young and Shannon Long for their work in planning the AGM dinner meeting.
5. Bylaws – R. Raworth
The HLABC bylaws must conform to the Society Act in order to keep the association in good standing. The executive would like to make some changes to the bylaws, as well as have them in electronic form. This will require modifying the standard bylaws available at the end of the Society Act. The current HLABC bylaws are based on the standard bylaws. Wendy Hunt can help with the proofreading and requests a volunteer to do the word processing and proofreading. Volunteers should contact Wendy Hunt.
6. June 14th CE – R. Raworth
Rebecca thanked all who worked on this event.
7. Treasurer’s report – S. Long
Shannon provided her report in two formats. Members generally agreed that the new format was easier to read.

Revenue	2001/2002	2000/2001
Membership Fees	1780.00	1990.00
AGM Revenue	720.00	630.00
CE Revenue – registration	950.00	0.00
CE Revenue – other	1800.00	396.82
Interest on Bank Account	6.21	19.97
Increase in Bond Fund	<u>46.22</u>	<u>86.23</u>

Total	5302.43	2823.02
Expenses		
Forum Printing	187.27	834.04
Forum Mailing	52.30	274.61
Speaker's Honorarium	400.00	100.00
CE Instructor's Fees	1807.19	873.55
Meeting Refreshments (incl. Dec. brunch)	610.00	343.09
AGM Dinner	1266.56	932.64
Filing Fee – Societies Act	50.00	0.00
*Misc. (postage, stationary, gifts)	445.84	124.29
Total	4819.53	3482.22
Bank Balance beginning of year	3744.47	4489.90
Bank Balance – May 31, 2002	4202.33	3744.47
Difference between revenue and expenses (bank)	+457.86	-745.43
*Cheques not yet cleared	-21.18	0.00
Adjusted Bank Money	4181.15	3744.37
Bond Fund	1416.58	1370.36
TOTAL ASSETS	5597.73	5114.83

Membership: 98 (regular 94; lifetime 4)

*Cheque for CHLA chapter gift, \$21.18, cleared after May 31, 2002

8. Forum Report – Pat Boileau
Pat reported that the next issues of the Forum will come out in July. Forum “theme issues” have been well received but they are a lot of work. It is often difficult to get the issue out prior to the meetings. The membership indicated that it was likely more beneficial to get the Forum after the meetings so that a short report on the meeting could be included. The need to use the Forum to publicize upcoming meetings is not necessary with the website and the listserv. Shelley Hourston is stepping down as co-editor of the Forum. Krista Clement (from Vernon) has agreed to be the new co-editor. She is also the BMC correspondent for our chapter.
9. Website report – R. Raworth
On behalf of Mary Doug Wright, Rebecca reported that new materials had been added to the HLABC site. CHSPR will continue to host HLABC. Robert Melrose is taking an html course. Mary Doug Wright would like to set up a web committee. Please contact Mary Doug Wright if interested.
10. PNC/MLA Conference – T. Havlin
Tracy reminded everyone that the 2002 annual meeting of PNC/MLA will be held here in Vancouver at the Coast Plaza Hotel from October 19th - 22nd. She stated that since members of the local PNC/MLA planning committee had spoken at previous HLABC meetings about their preliminary program and confirmed speakers, that she would like to promote the recently finalized Continuing Education (CE) program. CE courses (6 in total) will be held on the weekend to enable successful attendance and the courses will cover the following topics: Health Informatics, Professional Speaking, Designing for Usability on the Web, PDAs and the Library, Health-Related Government, Organization and Think-Tank Content and a PubMed Update which is free to PNC members. Tracy concluded by informing everyone that they should be receiving information about the conference shortly, as the planning

- committee recently completed the registration mail out to all HLABC and PNC/MLA members; those at UBC and MLS have already received packages because these few were hand delivered. Tracy encouraged HLABC members to contact anyone from the local PNC/MLA planning committee if there are any questions about the upcoming conference: Diane Helmer (Natural Resources Canada), Shona Lam (BCCA), Greg Rowell (Riverview), Karen MacDonnell (MLS) and/or Tracy Havlin (Woodward).
11. CHLA/ABSC update – C. Rayment
 Cathy is now President of CHLA/ABSC and, as such, is the chapter liaison for HLABC. HLABC members wishing to bring forward concerns or issues to CHLA should contact Cathy.
 Conference – The Waterloo conference was quite good, with many interesting papers. Attendance was excellent, with over 200 registrants, of which 154 were full conference. Nine or ten members were able to attend from B.C. – quite good for these difficult times.
 New Chapter – The new Northern Lights Health Libraries Association was introduced. This is a small chapter (7 or 8) based in Sudbury and many managed to attend the conference. B.C. is one of the largest chapters.
 Other news – The CHLA website is undergoing some much needed work and now contains some new features that members might find useful. A bibliography on librarians, Knowledge and Clinical Practice, is available, as well as interim results from the focus groups and survey. Also up on the web is an historic document from the 80's, the Flower Report “Libraries without walls”. The website address is <http://www.chla-absc.ca/english/>. Cathy encouraged all members to join CHLA/ABSC.
 12. Lifetime memberships. David Noble was presented with a lifetime membership in HLABC. Beth Morrison paid tribute to David Noble, who is retiring from the BC Cancer Agency, citing his role as a founding member of HLABC, its second president and most recently his work to provide patients with access to information for cancer.
 13. PDA CE program – S. Long
 There will be a showing of this video on June 17 at the theatre in Richmond Hospital
 14. Executive Meeting with UBC University Librarian Catherine Quinlan - L. Starr
 C. Beck pointed out that we should try to ensure that people to be covered by database licensing should be counted only once. Several have multiple appointments. At Dean Giustini's suggestion, a working group, consisting of A. Allgaier, D. Giustini, T. Prior, and R. Raworth, was struck to look at various infrastructure models for database licensing. L. Howard suggested that we contact the Washington Medical Librarians Association to see if their experience with the LWW journals would be helpful in developing a BC provincial ejournal model.
 15. New Executive –
 L. Starr thanked the past executive and indicated how much she had enjoyed working with them. Cathy Rayment will leave the executive as the current Past President. It has been great to have her wisdom and support. Lea announced the incoming executive. President: Rebecca Raworth, Vice-President/President-Elect: Tracy Havlin, Treasurer: Shannon Long, Secretary: Dan Heino, Forum Editor: Pat Boileau
 17. Other business

MOH will continue to maintain the PHLINCH site as long as it is useful to members.

18.

~~16.18~~ Adjournment – L. Starr

Lea handed the meeting over to the incoming President, R Raworth. Finally, Jim Henderson surprised us all by announcing his pending resignation as Director of the Medical Library Service. He has taken an appointment at McGill University. The meeting was adjourned at 9:50 p.m. Moved: C. Rayment, seconded: T. Havlin