



Executive Meeting Agenda

2009 HLABC Executive Meeting Agenda	
Date: February 6, 2009 Time: 2:45 – 4:15 pm	4th floor boardroom, BC Cancer Agency Vancouver Centre, 600 West 10th Ave. (between Heather & Ash Streets) Vancouver, BC Present: Ana Rosa Blue, Diana Hall, Megan Wiebe; with Anne Allgaeir, Devon Greyson and Sheba Muturi joining via teleconference Note taker: Sheba Muturi

Agenda item 1 Call to order and approval of Minutes from January 17 Ana Rosa

Minutes approved

Agenda item 2 **President** Ana Rosa

Executive passed a unanimous decision to nominate Linda [Clendenning](#) for CHLA/ABSC Honorary Life Membership

Agenda item 3 **Treasurer / Membership** Anne

- There are 85 memberships
- Current balance: \$11 292.40 (excluding approximately \$500 in expenses for the January 2009 brunch)
- Anne proposes to mail renewal notices at the end of April as people may be ignoring e-mails. When the Paypal account is set up, the convenient mode of payment may help with membership recruitment

The executive ought to think of past members who could be encouraged to rejoin

Agenda item 4 **Website Committee report & update** Megan

- The website team (Megan, Robin and Doug) have set up a wiki to track changes to the website and plan to keep members updated on these. There are plans to further engage members by polling them on what they would like to see on the website
- There have been a few changes made to the website
- Setting up a Paypal account is a priority as many members would prefer to pay this way rather than by cheque. It is not necessary for members to set up accounts in order to pay – they just use their credit cards. The cost of \$1.00 per \$25.00 is considered worthwhile
- Information on the upcoming issue of forum will be posted on the website. The theme of the next issue will be intellectual freedom

- In addition to the current content, what would be appropriate content for the links section? Links to medical library blogs, fun and practical tips, BC oriented content
- Anne wondered whether she could update the membership directory on the website herself instead of having to send a list to Robyn. To do this, she would need training on how to update the site. It was agreed that she sends the updated information (whenever the membership changes) to Robyn and the changes will be promptly made. New membership information is also forwarded to Kathy Hornby so the new members can promptly be added to the listserv.

Action

Paypal account to be set up as soon as possible

Agenda item 5 BCLA Conference April 16-18, 2009

Devon /Ana Rosa

- We are still awaiting the final word on discounts for speakers but it is likely to be positive
- HLABC will co-host a reception with e-HLbc -on Friday afternoon after all the conference sessions. Give-away ideas include reflective wrist bands. Ana Rosa will take samples of these to the next BCLA conference planning meeting for discussion. The bands are to have e-HLbc and the HLABC logos
- e-HLbc has requested \$1000 from us and other corporate sponsors such as Ebsco and OVID. The executive supported doing this but it is important to let them know that this is a significant contribution that we may not be able to give every year.
- The invite list will include members, new affiliates of e-HLbc (WorkSafeBC), groups that have expressed interest in becoming affiliates (e.g. Pharmacists), as well as students and anyone else connected to e-HLbc.

Agenda item: 6 SLAIS Award

Devon

As SLAIS is too busy right now to work on the endowed award proposal, can we set up a non-endowed award for this year?

Action:

Devon will send an updated e-mail to members to brief them and solicit the input of those who didn't make it to the brunch

Agenda item 7 March/April General Meeting + Speaker

Ana Rosa

Current ideas include:

- Genome research centre
- I-Data:[Sp?] This sounded very commercial and it is not a good idea to have vendors speak at sessions like these.

Action

Let's forward ideas of speakers to Ana Rosa

Agenda item: 8 Spring CE Day

Ana Rosa/Devon

- We have been considering Andrew Booth for a workshop on evidence based librarianship and Ana Rosa has contacted him but has had no response from him yet. Hopefully, he will be in Vancouver when we want him for the June workshop as flying him out here from the UK is not feasible. Unfortunately, the prevailing economic downturn may impact his travel

plans.

- Ana Rosa is also following up with Denise Koufogiannakis or Ellen Crumley who are both at University of Alberta
- Another possibility is Laurie Scott a past president of CHLA who is doing work on business cases
- eHLBC would like to know if HLABC is interested in a workshop on tips and tricks on eHLBC databases. We are interested in this. No date has been set yet

Action

Ana Rosa to continue following up with potential speakers

Agenda item: 9	Recruitment of new candidates for next year's Executive	Diana/Devon/Ana Rosa
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Action:

It is time to think about suitable candidates to serve as Vice President.

Agenda item: 10	Maggie Weaver's workshop on professional portfolio development may be of interest to members. It is also attractive from a cost-stand point - the charges by CASLIS Ottawa were \$10.00 Members and \$15.00 Non-Members.	Anne
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Action

Anne to obtain feedback regarding her session and also to look into similar programs

Other business

- Forum update: Nikki has transferred content to Krista
- Forum editors: Who else could we recruit as forum editors? Dawn Basset appears committed to another project based on a recent list-serv posting. However, we could approach her and Brooke Ballantyne, her project partner to see if they would be interested in partnering on the Forum. Marjorie Jardine is now with Justice Institute.

Action

Ana Rosa to contact Dawn and Brooke.

- Ana Rosa has started on the Archives project but has been too busy in her current role to move things along. She will have more time to devote to the project when she concludes her president's term
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Adjournment at: 3:45
