



2009 Annual General Meeting Minutes

Date: June 19, 2009

UBC - Library Processing Centre, Room 491

Time: 12:00 – 2:00 PM

Attendees: Anne Allgaier, Andrea Batherick, Marcia Bilinsky, Sarah Murdoch Black, Ana Rosa Blue, Brenda Chenowski, Linda Clendenning, Krista Clement, Pamela Dent, Devon Greyson, Diana Hall, Jenny Hardisty, Linda Howard, Yvette Ipsaralex, Vicki Lee, Shannon Long, Deb Monkman, Beth Morrison, Elisheba Muturi, LeighAnne Palmer, Lee Perry, Cathy Rayment, Rebecca Raworth, Doug Salzwedel, Brooke Ballantyne Scott, Christina Struik, Megan Wiebe, Mary-Doug Wright

Note taker: Elisheba Muturi

REPORTS (45 mins.)

Agenda item 1 2 min	Call to order and Agenda – additions/approval	Presenter:	Ana Rosa
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Agenda item 2 2 min	President	Presenter:	Ana Rosa
	<ul style="list-style-type: none"> Lifetime membership presentation to Linda Clendenning by Ana Rosa Blue, President Acknowledgement of Krista Clement's service as the Forum editor by Diana Hall, Past President 		

Treasurer / Membership report (April 2008-March 2009)

Membership renewals: 32

Memberships

Lifetime Members	7
Regular Members	82
Students	2

Total Membership 91

Agenda item 3 10 mins	Current Bank Balance:	Presenter	Anne
	Investment Account	\$ 1,896.18	
	Chequing Account	\$ 8661.17	

TOTAL: \$10,557.23

- To increase membership, the executive proposed 1 year's free membership for library students to encourage those for whom \$15 is a barrier. There is no intention to raise members' dues.

It was resolved that we offer a one year free, non-voting

membership to students enrolled in BC library programs. Students will be eligible for one time only. Resolution moved by Anne and seconded by Devon. This information will be disseminated via library school list-servs.

- We have a Paypal account to support payment of membership dues.
- Question: The treasurer's report indicates higher expenses for 2008-09 (\$3806.03) than 2007-8 (3166.33). Are we spending more because we have a financially healthy account? Answer: Yes on meeting refreshments and CE fees but we are watching the budget carefully and will respond in a prudent manner if things change.

Website Committee

- Over the last six months, the committee has been revamping and reorganizing the website
- There are plans to add Paypal and create easy instructions to guide members. **Question:** Can receipt generated by Paypal be specific to the event? In some organizations, this information is required for reimbursement.
Action: Doug will look into whether Paypal can generate an event-specific receipt
- A news section of the website is under development. This will provide news stories such as members taking up new positions.
- Twitter updates and list-serv announcements can be sent with a link to more information on the website. This will drive more traffic to the web site.
- Members were encouraged to provide input and suggestions as to the functionality and content they would like to see on the website. Suggestions included:
 - Event information (one member would have liked to find information about the AGM on the website)
 - Blogs would be an interactive addition to the website – providing a means for members to contribute content
 - RSS feeds
 - Engaging content such as surveys*Action:* Members should send examples of web sites that they like to the web site committee (Robyn, Doug and Megan). Doug stated that he was glad to see that members were keen on an enhanced site that supports interactivity and promised that the committee would work on making this happen.

Agenda item 4
10 mins

Presenter: Doug / Megan

HLABC Forum

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| Agenda item 5
10 mins | <ul style="list-style-type: none">▪ Nikki Baumann edited the last issue of the Forum. No other issue is scheduled because it is no longer viable in its current format. It is time to assess whether a static newsletter produced twice a year is effective communication that serves our purpose even though other CHLA chapters are interested in it. Krista stated that the Forum was conceived as an informal sharing vehicle of information – rather than the formal peer review process that is JCHLA's role. The format of the Forum hindered people from contributing their experiences and opinion pieces because they thought that they needed to write long “proper” articles.▪ The members accepted the executive's proposal to create a communications subcommittee to determine the new direction of the Forum and other HLABC communication activities over the next year. This subcommittee will handle both the website and Forum in order to integrate the communications activities. Nikki Baumann, Krista Clement and Robert Melrose have offered to join this subcommittee. Anyone interested in joining should contact Devon. It would be ideal that members of this committee are web 2.0 savvy | Presenter | Devon |
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Records Management Project

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| Agenda item 6
3 mins | <ul style="list-style-type: none">▪ After failed attempts to get HLABC records organized through a SLAIS student project, Ana Rosa is moving this forward. For her records management course, she created a Records Management Plan as the basis of implementing the project which will provide clear retention guidelines. A working group comprising Ana Rosa, Diana Hall, Lee Perry and Sheba Muturi will embark on this project as soon as Ana Rosa hands over the presidency. Ana Rosa has paper files that she will sift through and organize in preparation for this project.▪ Shannon noted that HLABC's progress on this front will be of interest to other CHLA chapters who are exploring this issue as well. | Presenter: | Ana Rosa |
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CHLA/ABSC update

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| Agenda item 7
4 mins | <ul style="list-style-type: none">▪ Two issues of concern across many CHLA chapters are how to reach their remote members and better manage their records.▪ The National Network Libraries for Health will provide free access to the Cochrane Library to all IP addresses in Canada on a pilot basis until the end of 2009. Librarians are encouraged to promote | Presenter: | Devon |
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it so as to drive up use statistics. Shannon, Liaison to the CHLA Board pointed out that since the Cochrane Library is accessed via Ovid, it was not clear whether these statistics would also be taken into account. Leigh-Anne Palmer was unsure whether eHLBC would be willing to provide statistics to National Network of Health as this would be a management decision. A few members wondered whether the Cochrane library is of value to consumers particularly since there may be limited high quality evidence on their condition.

Action: Devon will send a link to the relevant information for the members

- CHLA has created two new interest groups:
 - Mentorship Interest Group (convened by Brooke Ballantyne Scott). There are currently more mentees than mentors so mentors are encouraged to sign up. Mentoring time commitment is minimal. Information is available on the CHLA website or from Brooke
 - Open Access Interest Group convened by Devon Greyson
 - The next CHLA conference will take place in Kingston
 - In 2015, the CHLA conference will take place in Vancouver (possibly in conjunction with MLA)
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Updates

Agenda item 8
4 mins

- Incoming Executive: Past President: Ana Rosa Blue; President: Devon Greyson; Vice President, Brooke Ballantyne Scott; Treasurer: Anne Allgaier, Secretary: Elisheba Muturi, Website committee: Megan Wiebe, Doug Salzwedel & Robyn-Joy Ingvallsen
- A proposal to accept the new executive was moved by Shannon, seconded by Diana and unanimously accepted.
- SLAIS Prize: This is on hold for now and discussion will resume when the new SLAIS director takes office

Presenter: Ana Rosa/Devon

EVENTS – (10 mins.)

BCLA Affiliation

Agenda item 9
5 mins

- Affiliation agreement: It will expire in 2010 at which point we can decide whether to pursue another 3 year term from 2011. In addition to our own programming, we need to come up with 3-4 programs for the BCLA conference.

Presenter: Devon/Ana Rosa

Discussion

- Some members were of the opinion that the BCLA affiliation seemed to benefit BCLA far more than HLABC:
 - Since most members are only able to attend one conference, the most relevant one would either be CHLA or MLA.
 - Would HLABC ensure that they could provide relevant CE sessions to members and at the same time participate in the BCLA conference programming?
- The other perspective was:
 - Affiliation provided valuable publicity to HLABC as evidenced by the attendance at the June 5 Evidence Based Practice workshop.
 - As not everyone is able to attend out of province sessions, it is valuable to have the option to attend BCLA. A few members agreed with this stating that they had found the 2009 conference sessions useful and a valuable source of awareness regarding public library issues and perspectives
 - Affiliation with BCLA provides opportunities for cross-sectoral collaboration and long-range planning
 - BCLA is very well positioned politically and a valuable ally for HLABC.
- Conference planning: Ana Rosa has been on the conference planning committee. This role need not fall on the President but is now open to any interested members. Meeting attendance can take place via teleconference.

Action: Members interested in conference planning should contact Ana Rosa

Events

- Fall GM + speaker
- Winter GM + Brunch
- Spring GM + Speaker
- Spring CE Day

The topics under consideration include:

- Open Access
- E-health initiatives

Agenda item 10
5 mins

- Vicki Lee suggested that the executive look into a program to introduce web 2.0 tools to the members over the fall.
- Diana mentioned that CHLA provides a list of speakers on their website
- The executive is keen on hearing back from the members on topics of interest

Presenter: Devon

Action: Members should contact the executive with CE and event ideas

NEW BUSINESS (5 mins.)

Other Business

Agenda item: 11
5 mins.

- Diana reported that Pacific North West Chapter of MLA will be meeting in October in Seattle, WA, October 18-20 2009. They are soliciting submissions for contributed papers and posters by July 10, 2009.
- Beth Morrison informed the members that Canadian Telehealth will hold a conference October 3-6, 2009 in Vancouver

Presenter: Ana Rosa