

2014 Annual General Meeting Minutes DRAFT

Date: Friday, June 6, 2014
1:00pm -2:00pm

**Location: Lillooet Room, Irving K. Barber Learning Centre,
 UBC**

Preceded by CE workshop "Demonstrating the Value of Libraries through evaluation, assessment and other measures" presented by Dean Giustini (UBC.VGH), Jeremy Buhler (Assessment Librarian, UBC), Antje Helmuth (Manager and Librarian, Ministry of Health & Human Services Library), Lean Hopton (Coordinator, BC Electronic Library Network)

REPORTS (25 mins)		Presenter :
Agenda item 1 1 min	Call to order and agenda approval - All approved	Megan All
Agenda item 2 2 mins	Approval of minutes from June 14, 2013 AGM - All approved	All
Agenda item 3 3 mins	President's Report - Overview of past year: No official meetings as there were many difficulties coordinating people and dates, most activities directed towards 2015 CHLA conference planning - There was a general lack of interest in obtaining executive committee members and entries/ideas for various events. - Summary of activities: <ul style="list-style-type: none"> o Fall 2013: social @ the Irish Heather (in lieu of a meeting): cons in that many out-of-towners can't attend, though 20 locals attended. o No 2013 social Winter Brunch o Spring 2014: social gathering after the BCLA conference 	Megan
Agenda item 4 3 mins	Treasurer / Membership Report - Early bird draw winner: Charlotte Beck - <i>Income</i> : membership & interest = \$1016.44 <ul style="list-style-type: none"> o Currently 33 paid members renewed – though 2014 is seeing declining membership. o Goal is to see 45-50 members, including Library Tech membership - <i>Expenses</i> : 2013 AGM + 2 meetings: \$2098.26 <ul style="list-style-type: none"> o 2013 AGM speaker honorariums were substantially high - <i>Bank account, Investment account & Paypal</i> = Total \$12,195.98 - Question: How can we make membership more attractive and inclusive to other library personnel such as Library Techs? <ul style="list-style-type: none"> o Need events that would be relevant to their needs o How do we reach out to people who would benefit from HLABC? - Action Item: Brainstorm how to attract Library Techs. Survey them? Contact information from Langara or Fraser?	Antje
Agenda item 5 3 mins	CE & Programming Director Report - 2014 June CE Assessment event: 17 members registered - March 2014 CE event: agency cancellation so event fell through - Idea that HLABC should be the hub for BC in regards to continuing education, however, not a lot of people available that can dedicate time to make it happen - Should we investigate partnerships in delivering CE?	Megan for Linda
Agenda item 6 3 mins	Website/Communications Report - Past year mostly spent maintaining the website and managing glitches/troubleshooting - Directories now accessible - Webex tool subscription cancelled due to high expense - Webex replacement, Teamviewer, is currently being tested and reviewed	Jessica

	<p>and was used during the day's CE event</p> <ul style="list-style-type: none"> - Listserve is being spammed – prevention methods include ensuring that online listserv members can respond to emails, not bots and spammers. 	
ONGOING BUSINESS (20 mins)		
<p>Agenda item 7 10 mins</p>	<p>CHLA/ABSA Update</p> <ul style="list-style-type: none"> - Charlotte is stepping down as president due to high workload. - CHLA strategic planning and unveiling of plan to be released this year <ul style="list-style-type: none"> o Consultant hired to facilitate the strategic planning process and moving forward, CHLA will be doing 5 year plans, no longer 3-years. o Major themes in CHLA plans include: <ul style="list-style-type: none"> • Organization viability: membership declining • Implement CHLA member-sourced solutions/problem solving • Strengthen capacities of health information professionals (ex. through CE) 	Charlotte
<p>Agenda item 8 10 mins</p>	<p>CHLA/ABSC 2015 Conference Planning</p> <ul style="list-style-type: none"> - CHLA: June 19-22 in Vancouver @ the Sheraton Wall Center - Need volunteers for the following two areas: 1. Registration Coordinator, and 2. Facilities Coordinator - Keynote speakers confirmed: <ul style="list-style-type: none"> o Opening - Julie Angus: "Succeeding in a Changing Environment" o Closing – Jessie Hirsh: "Building eHealth: sharing knowledge v. protecting personal information" - Logo finalized, opening reception location confirmed to be the Law Courts Inn restaurant on Smithe & Howe - Shannon has developed a bare bones budget based on the assumption that the conference will host about 200 - CE: 6 half day workshops have been tentatively planned for Friday, June 19, 2015. Popular topics being considered include grey literature, copyright, advanced PubMed. <ul style="list-style-type: none"> o Additional ideas thrown out by HLABC members during today's meeting include another CE on Assessment (similar to, or even the same as today's event), and maybe a ½ day of 1 hour presentations. 	Chantalle for Linda
NEW BUSINESS (5 mins)		
<p>Agenda item 9 2 mins</p>	<p>Incoming Executive Members</p> <ul style="list-style-type: none"> - Leigh-Ann Palmer: President - Megan Crouch: Past-President - Vice President: Joyce Constantine - Treasurer: Antje Helmuth - Jessica Wu: Communications - Ruth Rockland: CE - Chantalle Jack: Secretary 	Megan
<p>Agenda item 10</p>	Adjournment	All