

2016 Annual General Meeting Agenda

Date: Tuesday, June 28, 2016

Time: 12:00-1:00pm

Location: Woodward Library, UBC

REPORTS (30 min)		
1	<p>Call to Order, Attendance, and Agenda Approval</p> <ul style="list-style-type: none"> - Call mtg to order - Thanked CE presenters - Introduce new members, and round table introductions - Invite additions to agenda (none), agenda was approved 	Leigh Anne
2	<p>Approval of minutes from June 2015 AGM</p> <ul style="list-style-type: none"> - 2015 minutes approved 	All
3	<p>President's Report</p> <ul style="list-style-type: none"> - Frequency of meetings? - consensus to keep same - Review CHLA member fees, funding deadlines, grants available, encourage application of grants, new CE portal (including accredited CE webinars) 	Leigh Anne
4	<p>Treasurer / Membership Report</p> <ul style="list-style-type: none"> - Invite expressions of interest for 2017/18 for this position - Report - (see below) - Membership – 2015/16+56 members, 2016/17 to date – 47 members - Will explore video conferencing in order to explore remote membership – this would be a good use of available funds 	Antje
5	<p>CE & Programming Director Report</p> <ul style="list-style-type: none"> - Two sessions in 2015/16 <ul style="list-style-type: none"> - Winter – speed dating: 7 	Fiona

	<ul style="list-style-type: none"> - students and 11 members - Spring CE – 23 attendees - Today's CE – 31 in CE and AGM, 26 in PM session - Plans to explore technologies to offer CE to remote users 	
6	<p>Website/Communications Report</p> <ul style="list-style-type: none"> - Moved website to a new platform (WordPress) - Website – modern, clean, better functionality, but no change to content or structure - members area (contains CE presentations, future blogs) is pwd-protected – will send out pwd to members by email - should this be one pwd for all, or individual ones? – one for all, as individual ones are too much work to maintain 	Jennifer
NEW BUSINESS (5 min)		
8	<p>Web-Conferencing / Distance Participation</p> <ul style="list-style-type: none"> - will definitely be working on this, invited members to participate and submit ideas and experiences – get involved - will take inventory of what is currently held by HLABC - discussion on travel grants currently available 	Kristina
9	<p>Incoming Executive Members</p> <ul style="list-style-type: none"> - Kristina McDavid – President - Fiona Chiu – Vice-President - CE and Programming – Helen Brown - Communications – Jennifer Bancroft - Treasurer – Antje Helmuth - Secretary – Chantalle Jack - Past-President – Leigh Anne Palmer 	Kristina
10	<ul style="list-style-type: none"> - Next meeting – Fall 2016 - Next AGM – Spring/summer 2017 	Leigh Anne