



HLABC +

HEALTH LIBRARIES
ASSOCIATION OF
BRITISH COLUMBIA

2022 HLABC General Meeting

Date: March 4, 2022

Time: 9:30 am PST

Location: Online via Zoom

Present:

- Eleri Staiger-Williams President
- Saeyong Kim Co-Vice President / President-Elect (**Presenter**)
- Edlyn Lim Co-Vice President / President-Elect (**Presenter**)
- Pamela Harrison Past-President (**Presenter**)
- Monique Grenier Continuing Education & Programming Director (**Presenter**)
- Mya Ballin Student Representative
- Shannon Cheng Treasurer / Membership
- Prubjot Gill Communications Director
- Chantal Lyons-Stevenson Secretary

Agenda:

1. Updated HLABC website
2. Membership fee structure voting
3. Tracking members proposal and voting
4. Bursaries
5. Continuing spending for external CE for entire membership
6. Zoom subscription proposal and costs
7. AGM: save the date
8. Call for proposals for CE event
9. Questions

1. Updated HLABC website

Edlyn Lim, Co-Vice President & President-Elect, shared that UBC iSchool student Emma Metcalfe was hired to redesign and update the HLABC website: <https://hlabc.chla-absc.ca>.

Attendees were encouraged to review Emma's summary of changes, available here: <https://hlabc.chla-absc.ca/2022/02/25/hlabc-website-changes/>.

Feedback on these updates can be provided through the HLABC website: <https://hlabc.chla-absc.ca/contact/>.

The spring edition of the Key Words newsletter will provide additional details on these changes, including a call-out for updates to the “Resources” section.

2. Membership fee structure proposal and voting

Saeyong Kim, Co-Vice President & President-Elect, reviewed the Executive’s proposal for a new membership fee structure. This proposal had previously been shared with HLABC members; feedback was collected, discussed, answered, and circulated in a Q&A document prior to the meeting. Attendees voted by Zoom poll.

MOVED by Saeyong Kim

THAT the Executive change HLABC’s membership fee structure to:

- Choice A
- Choice B
- Choice C
- Choice D

CARRIED:

- Choice B (see Appendix I for details)

3. Tracking members proposal and voting

Saeyong Kim, Co-Vice President & President-Elect, presented a proposal to collect information on which HLABC memberships are self-paid vs. employer-supported. Attendees voted by Zoom poll.

MOVED by Saeyong Kim

THAT HLABC Executive will collect information on which HLABC memberships are self-paid vs. employer-supported.

CARRIED

4. Bursaries

Pamela Harrison, Past-President, presented the topic of CHLA attendance bursaries.

In 2021 HLABC Executive awarded five CHLA bursaries, for a total of \$1,175. The Executive also continues to provide financial support for CHLA membership to Executive members on an as-needed basis.

The yearly assessment of funds will determine bursaries going forward. Consolidation of CHLA and HLABC membership fees was discussed, as was the suggestion to review the subject on a yearly basis.

The outgoing Executive will create a menu of spending options, including bursary funds, for incoming Executive members. An overlap meeting will be held to discuss a spending plan following the AGM.

5. Continuing spending for external CE for entire membership

Pamela Harrison, Past-President, noted that HLABC is committing to offering accredited CE annually (for MLA/CHLA CE credits).

All HLABC members will have access to events as part of their membership, and will be asked if they would like to receive CE credit for their participation. If the number of interested participants exceeds the number of CE credits purchased, the Executive will draw names. Individuals whose names are not drawn can pay for the CE credit through HLABC, which can purchase the credit from MLA.

Eleri Staiger-Williams, President, also noted that HLABC will continue offering bursaries for fee-associated courses, citing CHLA's "Business of Libraries" course as a recent example.

6. Zoom subscription proposal and costs

Pamela Harrison, Past-President, presented Zoom membership costs as a topic for voting at the upcoming AGM. The Executive currently relies on workplace/personal Zoom accounts; the CHLA account can be joined, or an HLABC account can be created for a cost of approximately \$200 per year.

7. Annual General Meeting (AGM)

Monique Grenier, Continuing Education & Programming Director, announced the date of the HLABC 2022 Annual General Meeting:

Date: Monday, May 16, 2022

Time: 12:30pm- 4:00pm PST

Location: Zoom (link to be provided by email at a later date)

8. Call for proposals for CE event

Monique Grenier, Continuing Education & Programming Director, noted that the last 90 minutes of the AGM are usually reserved for CE. She invited members to submit a proposal via submission form: <https://forms.gle/Jx5hmvfB9Uoo5sjf8>.

This session would run from 2:30pm-4:00pm PST on Monday, May 16, 2022; presentations can be 60-90 minutes.

Suggested topics include systematic reviews, expert searching, instruction techniques, research methods, and knowledge synthesis.

Submissions close April 15, and presenter(s) will be notified April 30. The presenter will receive a \$200 honorarium, or a shared \$300 honorarium for multiple presenters.

An email with this information will be circulated to the HLABC membership.

9. Questions

Eleri Staiger-Williams, President, moderated questions by attendees. Topics for discussion included:

- Increasing student engagement in HLABC
 - Mentorship
 - Tours
- Encouraging individuals presenting at conferences to share their presentation with HLABC
- Pandemic and remote work takeaways
 - Encouragement to reflect on how library services were delivered over the past two years
 - Opportunity to deliver as a panel discussion.

10. APPENDIX I: Proposed Membership Fee Structures

** For choices A-C, the distinction between Librarians and Library Technicians/Assistants reflects the difference in median salary listed on WorkBC for [Library Assistant and Clerks \(NOC 1451\)](#), [Library and Public Archive Technicians \(NOC 5211\)](#) , and [Librarians \(NOC 5111\)](#).

Member Category	Choice A	Choice B	Choice C	Choice D
Librarian**	\$30	\$30	\$30	Regular (regardless of profession) \$30
Library Technicians / Library Assistants**	\$15	\$15	\$20	
Retired	\$15	\$10	\$10	\$15
Unemployed/Underemployed	\$15	\$10	\$10	\$15
Student	First year \$0 Subsequently \$5	First year \$0 Subsequently \$5	First year \$0 Subsequently \$5	First year \$0 Subsequently \$5
Other/In Need	N/A	\$0	\$0	\$0