



HLABC is an organization dedicated to supporting health libraries, their staff, & anyone interested in the search & discovery of health information

2022 HLABC Executive Meeting Agenda

Date: September 22, 2022

Time: 3:00 pm PT

Location: Online via Zoom

Attendees: Peyton Biswas, Marina Botnaru, Sarah Gleeson, Monique Grenier, Chantal Lyons-Stevenson, Andrew Moore, Eleri Staiger-Williams

Regrets: Saeyong Kim

Executive updates (if not covered under new business)			
	Agenda Item	Action Items	Speaker
	President's Update <ul style="list-style-type: none">- Trivia Planning and Update- Discussion of Survey/Date<ul style="list-style-type: none">- Top dates are Tuesday, October 25 and Friday, October 28- Winning date is Friday, October 28.- Software: Eleri has looked into TriviaMaker: https://triviamaker.com/pricing/. Approx. \$7USD to sign up for one month, then cancel.- Needed:<ul style="list-style-type: none">- Create and send poster with date- Write trivia questions	<ul style="list-style-type: none">- Eleri and Marina to register and pay for TriviaMaker in mid-October, then cancel after event- Eleri and Marina to purchase Indigo gift cards for prizes (we are thinking \$25, \$15, and \$10)- Eleri, Andrew, Chantal to meet in a couple weeks to design a poster and write trivia questions- Sarah to add event info to website once details are confirmed	Andrew
	Past president's update <ul style="list-style-type: none">- Trivia Software-Update- See above		Eleri
	Vice-presidents' update <ul style="list-style-type: none">- No updates		Saeyong
	Secretary's Update		Chantal

	- No updates		
	<p>Treasurer's update</p> <ul style="list-style-type: none"> - Update Re: Membership Numbers <ul style="list-style-type: none"> - 120 members, that's nine new members. However, only 68 are technically paid/up-do-date, 52 are expired. - Send email to inactive members asking to engage with us if they'd like to stay on our membership list. 	- Marina to send email to inactive members	Marina
	<p>CE update</p> <ul style="list-style-type: none"> - Survey Results from CE Survey - Canvassing Membership for Presentation on Instructional techniques - MLA CE Events coming up; two possible options, October 20 and November 1, both on systematic reviews. - Discussion regarding outreach? <ul style="list-style-type: none"> - Potential journal club as future CE event? 	<ul style="list-style-type: none"> - Monique to send emails for MLA CEs soon. - Monique to canvas interest in a presenter for instructional design CE. 	Monique
	<p>Communications update</p> <ul style="list-style-type: none"> - Future events to be added to the website as they are created/announced. 		Sarah
	<p>Student rep update</p> <ul style="list-style-type: none"> - Update on Panel Discussion planning <ul style="list-style-type: none"> - Panel/roundtable event, online, this fall. - Seven people have come forward who would like to speak at the event, with others who provided additional notes. A variety of different roles. - Most of the speakers are from the HLABC mailing list. - Discussion of dates/times <ul style="list-style-type: none"> - Eleri has been communicating with the health information class at the iSchool. Their class happens Wednesdays 2pm-5pm. 	<ul style="list-style-type: none"> - Peyton to email all interested respondents to poll for potential dates/times. - Peyton to reach out to Colleen and Vanessa to discuss a potential time for the panel. - Eleri to send Colleen and Vanessa's contact info to Peyton. - Sarah to send contact info of Fraser Health library technicians who may be interested. 	Peyton

		<ul style="list-style-type: none"> - Peyton to send event info to library schools once info is confirmed. - All to send Peyton your ideas for contacts, either non-HLABC professionals or for students who can increase engagement. 	
	<p>Other business</p> <p>In-person events</p> <ul style="list-style-type: none"> - Discussion for potential in-person events for early 2023, occurring regionally in rotating locations <p>Future meetings</p> <ul style="list-style-type: none"> - Decision to choose a standing time for the next meeting - Starting in November, the third Thursday of every month put forward, 1pm. - Doodle poll to be sent for October meeting. 	<ul style="list-style-type: none"> - Andrew to set up recurring meeting invite for the third Thursday of every month, starting in November. 	