



HLABC +

HEALTH LIBRARIES
ASSOCIATION OF
BRITISH COLUMBIA

2023 HLABC Annual General Meeting

Date: May 24, 2023

Time: 9:00 am PST

Location: Online via Zoom

Present:

Andrew Moore	President
Saeyong Kim	Vice-President / President Elect
Chantal Lyons-Stevenson	Secretary
Marina Botnaru	Treasurer/Membership
Monique Grenier	CE & Programming Director
Sarah Gleeson-Noyes	Communications
Peyton Biswas	Student Representative

Agenda:

1. Call to order and approval of agenda
2. Approval of May 2022 AGM minutes
3. Executive updates
 - a. President's report
 - b. Vice president's report
 - c. Treasurer/membership's report
 - d. CE/programming director's report
 - e. Non-CE events
 - f. Student representative's report
4. New business
 - a. Outgoing executives, 2022-2023
 - b. Incoming executives, 2023-2024
 - c. Call for nominations
5. Annual bursary for CHLA conference
6. Discussion of HLABC membership calendar (June-May)
7. Nominations for HLABC Lifetime Membership Award
8. Winner of the David Noble Prize for Excellence in Health Information Research
9. CE and social event brainstorming
10. Additions from membership
11. Adjournment

Minutes:

1. Call to order and approval of agenda
 - a. APPROVED: 2023 AGM Agenda
 - i. SECONDED by Monique Grenier
2. Approval of May 2022 AGM minutes
 - a. APPROVED: 2022 AGM Minutes
 - i. SECONDED by Vinny Gibson
3. Executive updates
 - a. President's report: Andrew Moore
 - i. Introductions and overview of current executive.
 - ii. Reported that President's Report annual update was circulated to HLABC membership through email.
 - iii. Provided an overview of the President's Report: membership, finances, events, and executive handbook updates.
 - b. Vice president's report: Saeyong Kim
 - i. Provided an update on the provision of CHLA conference bursaries.
 - ii. Reviewed past bursary awards, and introduced the idea of an ongoing annual award for CHLA conference attendance.
 - iii. Requested HLABC membership provide feedback by email.
 - c. Treasurer/membership's report: Marina Botnaru
 - i. Reviewed 2022-2023 membership numbers.
 - ii. Discussed annual revenue, spending, and expected surplus, including a reminder of this year's reintroduction of membership fees.
 - iii. Provided an estimate of spending for the 2023-2024 year.
 - d. Communication director's report: Sarah Gleeson-Noyes
 - i. Reviewed changes to the HLABC website, including the management of backup versions and introduction of a CAPTCHA test to webforms.
 - e. CE/programming director's report: Monique Grenier
 - i. Provided an overview of Continuing Education opportunities provided by HLABC through the Medical Library Association, in response to membership preferences through survey feedback.
 - ii. Discussed CE selection criteria; in survey feedback, members have indicated a preference for live and/or asynchronous CE opportunities in an online format. MLA CE events align with format and topic preferences expressed by membership.
 - iii. Noted a pattern of members registering but not attending CE events; members are encouraged to attend, as MLA CE events are high-quality and costly.
 - f. Non-CE events: Chantal Lyons-Stevenson

- i. Provided an overview of non-CE social events, such as virtual trivia and a cancelled in-person curling event. There is interest in a future in-person event for 2023-2024.
 - g. Student representative's report: Peyton Biswas
 - i. Reviewed the Health Libraries Panel Event, organized by the student representative. Attendees included students from UBC, UFV, and Langara.
 - ii. Discussed format, attendance, and feedback from the event.
- 4. New business: Changes to executive
 - a. Andrew Moore announced the following HLABC executive changes:
 - i. Outgoing executives, 2022-2023
 - 1. Sarah Gleeson, Communications Director
 - 2. Marina Botnaru, Treasurer/Membership Director
 - 3. Monique Grenier, Continuing Education & Programming Director
 - 4. Peyton Biswas, Student Representative
 - ii. Incoming executives, 2023-2024
 - 1. Andrew Moore as Past President
 - 2. Saeyong Kim as President
 - 3. Vinny Gibson as Communications Director
 - iii. Call for nominations
 - 1. Vice President/President Elect
 - 2. Treasurer/Membership Director
 - 3. Continuing Education & Programming Director
 - 4. Student Representatives
- 5. Annual bursary for CHLA conference
 - a. Saeyong Kim announced Vinny Gibson and Marisa Tutt as winners of the 2023 CHLA Conference Bursary award; a discussion session of the 2023 CHLA conference key takeaways is forthcoming.
 - b. Discussion of the possibility of an annual bursary later in AGM.
- 6. Discussion of HLABC membership calendar (June-May)
 - a. Andrew Moore and Marina Botnaru explained that the HLABC executive explored options for changing our fiscal year to match the calendar year. HLABC is unable to proceed in making this change, due to reporting preferences from CHLA and constraints in best practices on continuity of reporting. HLABC will reassess this decision should any of the above circumstances change.
- 7. Nominations for HLABC Lifetime Membership Award
 - a. Andrew Moore announced that HLABC is seeking nominations for this award; members are requested to contact the executive with any nominations.

8. Winner of the David Noble Prize for Excellence in Health Information Research
 - a. Chantal Lyons-Stevenson announced the two winning groups for the 2023 David Noble Prize. Details on paper presentations to be announced later this year. The winning teams were:
 - i. Brianna Henshaw, Rachael Bradshaw, and Aubrey Geyer:
“Inclusion of Libraries and Information Professionals in Canadian Knowledge Synthesis Grant Funding”
 - ii. Laura Moberg, Justina Bruns, and Jill Pineau:
“An Assessment of Indigenous Health Subject Guides Developed by the U15 Group of Canadian Research Libraries”
9. CE and social event brainstorming
 - a. Monique Grenier led meeting attendees in a brainstorming session using Google Jamboard. Topics discussed included CE events for hospital libraries, internal marketing, and student outreach.
10. Additions from membership
 - a. A general discussion from the HLABC membership included the following:
 - i. Question regarding HLABC website backup, record management, and archiving practices.
 1. Identified as a priority for the 2023-2024 year.
 - ii. Discussion of 2023 CHLA conference
 1. BC attendees are invited to discuss their conference experiences.
 2. Next year’s CHLA conference will be in Winnipeg, Manitoba. BC last hosted in 2015 or 2016.
 - iii. Question regarding change of reporting year and prorated memberships.
 1. No decision needed at this time as the executive is not proceeding with this change.
 - iv. Discussion of opportunities for the creation of collaborative resources; for example, standards related to literature searching, copyright, and critical appraisal.
11. Adjournment
 - a. MOTION by Sarah Gleeson-Noyes
 - i. SECONDED by Vinny Gibson