



HLABC is an organization dedicated to supporting health libraries, their staff, & anyone interested in the search & discovery of health information

2023 HLABC Executive Meeting Minutes

Date: August 31, 2023

Time: 2:00 pm PT

Location: Online via Zoom

Attendees:

- | | |
|----------------|-------------------------|
| ● Mica Depner | Vice-President |
| ● Aubrey Geyer | Treasurer/Membership |
| ● Vinny Gibson | Communications Director |
| ● Prubjot Gill | CE Director |
| ● Saeyong Kim | President |
| ● Andrew Moore | Past President |

Regrets:

- | | |
|---------------------------|-------------|
| ● Chantal Lyons-Stevenson | Secretary |
| ● Maria Mulder | Student Rep |

Executive Updates		
Agenda Item	Action Items	Speaker
President's Update - CHLA Chapter Presidents' meeting update		Saeyong
Vice President's Update - n/a		Mica
Past President's Update - Social event planning? Trivia--Andrew and Vinny?		Andrew
Secretary's Update - AGM minutes up on website.		Chantal
Treasurer's Update - Working on PayPal - All the rest of the handover from Marina complete		Aubrey

<ul style="list-style-type: none"> - Will update PayPal link to generic (remove year-specific label on checkout) 		
<p>CE Update</p> <ul style="list-style-type: none"> - Waiting on membership list update 		Prubjot
<p>Communications Update</p> <ul style="list-style-type: none"> - Reminder email set to go (just needs paypal fix) - planned test meeting to try out paypal - Waiting for paypal to be fixed, will send out emails in mid-Sept (?) to members and whole google list - HLABC website password for members; password to be circulated to membership - May remove non members 		Vinny
<p>Student Representative Update</p> <ul style="list-style-type: none"> - n/a 		Maria
<p>August Carryover</p> <ul style="list-style-type: none"> - Discussion of social media presence. Revise language in member survey (to send in September) to alert membership that the list is updated and will be circulated once per year. HLABC website backup, record management, and archiving practices. 		Saeyong
<p>Future Carryover</p> <ul style="list-style-type: none"> - September: <ul style="list-style-type: none"> - Update 2023 member list - Spring 2024: <ul style="list-style-type: none"> - Chloe Lepage may be interested in a future role next year 		